

**BOARD OF EDUCATION  
SPECIAL MEETING – BOARD RETREAT  
MONDAY, JANUARY 30, 2023  
9:00 A.M.  
CAVALLINI MIDDLE SCHOOL MEDIA CENTER  
392 WEST SADDLE RIVER ROAD  
UPPER SADDLE RIVER, NJ 07458**

**AGENDA**

This is a Special Meeting – Board Retreat of the Upper Saddle River Board of Education and appropriate notice has been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notice.

Two opportunities are provided at this meeting for citizens to make comments. The Board values and welcomes comments and opinions from the residents of Upper Saddle River as long as remarks are not personal or discourteous. Public comment allows the Board to listen to community members and to hear their opinions on school policy and operations.

Upon being recognized, persons wishing to speak should stand and identify themselves by name and address; the speaker should direct his/her remarks to the presiding officer. Comments shall be limited to issues and each speaker will limit his/her remarks to three minutes. If personal or discourteous statements are made, the presiding officer shall require the speaker to stop. No speaker may comment again until all those who wish to speak have had an opportunity and as long as time allows. If, in the judgment of the presiding officer, the total time devoted to public comment becomes excessive, the presiding officer may indicate the Board has time for one more speaker and will so notify the public.

**Call to order and roll call**

Mrs. Gandara

**Opening statement by Presiding Officer**

Mrs. Gandara

**CONFIDENTIAL SESSION**

Board Members Only

**WHEREAS**, the members of the Upper Saddle River Board of Education deem it necessary to discuss legal matters, and

**WHEREAS**, the topics to be discussed are within the exemptions which are permitted to be discussed and acted upon in confidential session pursuant to PL 1975, Chapter 231,

**NOW, THEREFORE, BE IT RESOLVED** that the members of the Upper Saddle River Board of Education deem it necessary to exclude the public from the discussion, and

**BE IT FURTHER RESOLVED** that the minutes of the meeting will be made public when the need for privacy no longer exists. Action will not be taken.

**DISCUSSION ITEMS:**

- District Goal Review
- USREF Capital Investment Project
- Board Operations and Committees

**PUBLIC COMMENT**

**ADMINISTRATION**

Dr. Siegel

This motion will be one motion that will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

A. Approve the revised 2023/2024 School Calendar, as attached.

**PERSONNEL**

Dr. Siegel

This motion will be one motion that encompasses Items A through C and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

A. Appointments:

1. Approve the following staff members for the stipend positions listed below for the 2022/23 school year:

Cavallini Advisor Positions	Advisor	Stipend
Music Director	Katie Stevens	\$3,000.00
Head Assistant Music Director	Kevin Maphis	\$1,650.00
Assistant Music Director (split)	Melanie Katz	\$1,312.50
Assistant Music Director (split)	Darya DeAngelo	\$187.50
Leo Club (USREF Grant)	Margaret Donnelly	\$1,600.00
TREP\$ Co-Advisor	Katherine Kaldawi	\$930.00

2. Appoint Deshawn Frazier to the position of .50 FTE night custodian at Reynolds School, Step 1, plus night person stipend, per year, prorated, effective January 30, 2023.
3. Appoint JoAnn Hayden to the position of Paraprofessional at Cavallini Middle School, Step 12, prorated, effective on or about January 31, 2023, subject to the satisfactory completion of the criminal history records check required by law.
4. Appoint Brian Walis to the position of ACE Team Member for the 2022/23 school year. \$30.00/hr

B. Resignation

1. Accept the resignation of Kassandra Albano, 5th Grade Classroom Teacher, effective February 17, 2023.

C. Substitutes/Consultants/Volunteers/Interns:

1. Approve JoAnn Hayden as a substitute teacher for the 2022/23 school year, subject to the satisfactory completion of the criminal history records required by law. Ms. Hayden holds an NJDOE Teaching Certificate.

**FINANCE**

Mrs. Imbasciani

This motion will be one motion that will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

A. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fee	Travel Cost
Re-Certification for Basic Life Support, Advanced Life Support, Pediatric Life Support (Onsite)	TBD	Ailish Fillis	\$415.00	\$0.00
Tri-State Consortium Consultancy Visit "Defining Student Success" Brewster, NY	February 1 - 3, 2023	James McCusker	\$0.00	\$106.24
Spanish Lesson Share Professional Development Session Oradell, NJ	February 9, 2023	Kristen Travers	\$0.00	\$0.00
NJ STEM Conference Caldwell, NJ	February 10, 2023	Amy Caravela	\$0.00	\$0.00
NJECC Conference Montclair, NJ	March 7, 2023	Bruce Reicher	\$0.00	\$0.00

TCNJ Educational Opportunities Fair Ewing, NJ	March 8, 2023	Christine Cipollini	\$175.00	\$77.47
William Paterson Spring 2023 Education Career Fair Wayne, NJ	March 9, 2023	Christine Cipollini	\$125.00	\$11.85
NJAGC Conference West Windsor, NJ	March 17, 2023	Amy Caravela	\$224.00	\$59.22
The Best Award-Winning Children's Books & Powerful Strategies, Tools & Resources for Using Them in Your Classroom (Online)	March 17, 2023	Marci Titunick	\$279.00	\$0.00

**PUBLIC COMMENT**

**ADJOURNMENT**

Mrs. Gandara

# 2023-2024 Upper Saddle River Schools

DRAFT

July						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## July

4 Independence Day

August						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## August

September						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## September (17) (19)

- 1 Teachers' Staff Meetings
- 4 Labor Day
- 5 Teachers' Staff Meetings
- 6 First Day of Classes for Students  
-Student Early Dismissal
- 25 Yom Kippur
- 14 Bogert Back to School Night
- 21 Reynolds Back to School Night
- 28 Cavallini Back to School Night

October						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## October (21) (22)

- 9 Columbus Day/PD Day  
-No School for Students  
-Full Day for Staff Only
- 10 Early Dismissal for Students  
-Full Day for Staff

November						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## November (17) (18)

- 2 Fall Parent Conference Day  
Rey/Bog Conferences  
-No school for Students  
-Full day for staff only
- 9-10 NJEA Conference
- 22 Thanksgiving Recess Begins  
-Staff & Student Early Dismissal

December						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## December (16) (16)

- 22 Winter Recess Begins  
-Staff & Student Early Dismissal

	No School
	Minimum Day
	Teachers in Only

- ## January (21) (22)
- 1 New Year's Day
  - 2 Schools Reopen
  - 15 Martin Luther King Day & Staff PD Day  
-No School for Students  
-Full Day for Staff Only

January						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- ## February (19) (19)
- 19 Winter Recess Begins
  - 21 Schools Reopen

February						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

- ## March (20) (20)
- 29 Good Friday
  - 28 Early Dismissal for Students  
-Full Day for Staff  
-Staff PD

March						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- ## April (17) (17)
- 1 Spring Recess Begins
  - 8 Schools Reopen
  - Spring recess will be shortened to make up snow/emergency days, if more than 3 days are used, starting with April 5.

April						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- ## May (19) (19)
- 27 Memorial Day
  - If school is closed for snow/emergency reasons, days will be made up in the following order: Thursday, May 23/ Friday, May 24/ Tuesday, May 28 (See page 2)

May						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- ## June (13) (14)
- 19 Last Day for Students  
-Student Early Dismissal
  - 20 Last Day for Teachers  
-Full Day for Staff

June						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**No Snow Days Used**

Result:

May: 19 student days & 19 teacher days

May						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**One Snow Day Used**

Result:

May: 20 student days & 20 teacher days

May						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**Two Snow Days Used**

Result:

May: 21 student days & 21 teacher days

May						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**Three Snow Days Used**

Result:

May: 22 student days & 22 teacher days

May						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	