

**BOARD OF EDUCATION
UPPER SADDLE RIVER, NEW JERSEY
REGULAR MEETING
Monday, February 7, 2022, 8:00 p.m.
Media Center, Cavallini Middle School
392 West Saddle River Road**

Agenda

This is a regular meeting of the Upper Saddle River Board of Education and appropriate notice has been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notice.

Two opportunities are provided at this meeting for citizens to make comments. The Board values and welcomes comments and opinions from the residents of Upper Saddle River as long as remarks are not personal or discourteous. Public comment allows the Board to listen to community members and to hear their opinions on school policy and operations.

Upon being recognized, persons wishing to speak should stand and identify themselves by name and address; the speaker should direct his/her remarks to the presiding officer. Comments shall be limited to school-related issues and each speaker will limit his/her remarks to three minutes. If personal or discourteous statements are made, the presiding officer shall require the speaker to stop. No speaker may comment again until all those who wish to speak have had an opportunity and as long as time allows. If, in the judgment of the presiding officer, the total time devoted to public comment becomes excessive, the presiding officer may indicate the Board has time for one more speaker and will so notify the public.

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|------|-----------------------------------------------------------------|----------------------------------------|
| I. | Call to order and roll call | Mrs. Johnston |
| II. | Flag salute and Pledge of Allegiance | Mrs. Johnston |
| III. | Opening statement by presiding officer | Mrs. Johnston |
| IV. | REPORTS | |
| A. | Superintendent's Report | Dr. Siegel |
| B. | Board Secretary's Report | Mrs. Imbasciani |
| C. | Board President's Report | Mrs. Johnston |
| D. | Committee Reports | Chairpersons |
| E. | PTO Report | Mrs. DeFrino/Mrs. McGovern |
| F. | USREF Report | Mrs. Mueller |
| V. | PRESENTATION | |
| 1. | The After Care Experience | Ms. Cipollini |
| 2. | Update on District Goal: Academic and Social-Emotional Progress | Mrs. Apicella/Mrs. Baker/Mrs. D'Ambola |
| VI. | PUBLIC COMMENT (for Agenda Items only) | |
| VII. | ADMINISTRATION | Dr. Siegel |

This motion will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

- A. **BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation ####120921001 is an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).

VIII. PERSONNEL

Dr. Siegel

This motion will be one motion that encompasses items A through G and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

- A. Create/Abolish (not applicable)
- B. Job Descriptions (not applicable)
- C. Resignations
 - 1. Accept the resignation for the purpose of retirement of Susan Jarvis, Music Teacher, effective July 1, 2022.
- D. Leaves
 - 1. Approve a paid medical leave and unpaid FMLA/NJFLA for Employee #1437, effective on or about April 22, 2022 through approximately November 25, 2022.
 - 2. Approve a paid medical leave and unpaid FMLA/NJFLA for Employee #1819, effective on or about May 31, 2022 through approximately November 25, 2022.
 - 3. Approve a paid medical leave and unpaid FMLA/NJFLA for Employee #1607, effective on or about May 23, 2022 through approximately November 25, 2022.
 - 4. Approve a paid medical leave for Employee #0843 , effective February 17, 2022 through approximately March 16, 2022.
- E. Change in Assignment/Lateral Guide Move (not applicable)
- F. Appointments
 - 1. Appoint Manar Aldali to the position of Paraprofessional at Bogert School, Step 1, effective on or about February 8, 2022.
 - 2. Appoint Chelsea Chiellini to provide home instruction on an as-needed basis, up to 10 hours per week. \$35/hour
 - 3. Appoint Caitlin Gervasio to provide home instruction for a student whose name is on file in the Board Office for four (4) hours per week, pending out-of-district placement. \$35/hour
 - 4. Revise the hourly rate of Rachel Nagy, Aftercare Program Team Member, for the 2021/2022 school year. \$22/hour
 - 5. Appoint Brooke Phillips to the position of Aftercare Program Team Member for the 2021/22 school year. \$16/hour
 - 6. Appoint Brian Walis to provide home instruction for a student whose name is on file in the Board Office for six (6) hours per week, pending out-of-district placement. \$35/hour
 - 7. Rescind the motion which was approved on September 13, 2021, appointing Amanda Iannaccone as a Bogert School Store Advisor (split position), at a rate of \$465.00.
 - 8. Rescind the motion which was approved on September 13, 2021, appointing Jason Weinstein as Bogert Assistant Musical Director (Level A), at a rate of \$1,500.00.

9. Approve the following staff members for the stipend positions listed below for the 2021/22 school year:

Club	Advisor	Stipend
Bogert School Store (Level B) (Split)	Chelsea Chiellini	\$465.00
Boys' Baseball (split)	Brian Walis	\$1,500.00
Girls' Lacrosse (split)	Megan Conners	\$1,500.00
Girls' Lacrosse (split)	Meghan Ennis	\$1,500.00
Track & Field Assistant	Caitlin Gervasio	\$1,125.00

G. Substitutes/Consultants/Volunteers

1. Approve Emily Anastos as a substitute teacher/paraprofessional for the 2021/2022 school year, subject to the satisfactory completion of the criminal history background check required by law. Ms. Anastos holds a NJ Elementary School Teacher certificate.
2. Approve Jolene Berardi as a substitute teacher/paraprofessional for the 2021/2022 school year, subject to the satisfactory completion of the criminal history background check required by law. Ms. Berardi's substitute teaching certificate is pending.
3. Approve Ericka Dobriner as a substitute teacher/paraprofessional for the 2021/2022 school year, subject to the satisfactory completion of the criminal history background check required by law. Ms. Dobriner's substitute teaching certificate is pending.
4. Approve Jacqueline Lagomarsino as a substitute teacher/paraprofessional for the 2021/2022 school year, subject to the satisfactory completion of the criminal history background check required by law. Ms. Lagomarsino's substitute teaching certificate is pending.
- 5.. Approve Kristin Salvatore as a substitute teacher/paraprofessional for the 2021/2022 school year, subject to the satisfactory completion of the criminal history background check required by law. Ms. Salvatore's substitute teaching certificate is pending.

IX. **FINANCE**

Mrs. Imbasciani

This motion which encompasses Items A through N will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

- A. Approve the Minutes of Board Meetings:

January 3 (Reorganization) , January 10 and January 18, 2022 (Board Retreat)

- B. Approve the Bills List for January 2022 as follows:

10	General Current Expense	\$79,684.96
11	General Current Expense	\$2,136,255.17
20	Special Revenue Funds	\$30,616.12
40	Debt Service Funds	\$4,750.00
50	Milk	\$158.64
60	Enterprise Fund	\$23,252.68
		\$2,274,717.57

Total

- C. Approve the Transfers for January 2022.

- D. Approve the Board Secretary and Treasurer's Reports dated January 2022 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.
- E. Approve the 2020/21 Audit.
- F. Approve the completed 2020/21 Corrective Action Plan, as per attached.
- G. Approve Application for Payment # 1 for Premier Group Inc., for the Partial Window Replacement Project (Phase 3) at Reynolds School, in the amount of \$441,000.00.
- H. Approve the following Resolution:

BE IT RESOLVED that the Upper Saddle River Board of Education does hereby approve an agreement with the Region 1/Mahwah Board of Education, a Coordinated Transportation Services Agency, for the purpose of transporting students in accordance with Chapter 53, P.L. 1997 for the 2022/23 school year. The services to be provided include, but are not limited to, the coordinated transportation of public, nonpublic and special education students.

BE IT FURTHER RESOLVED, that the Upper Saddle River Board of Education agrees to abide by the Transportation Services Agreement as published by the Region 1/Mahwah Board of Education and attached to this Resolution.

- I. Approve submission of the SEMI Waiver for the 2022/23 school year to the Executive County Superintendent of Schools.
- J. Approve a current student who has moved out of district as a tuition student for the remainder of the 2021/22 school year.
- K. Approve the per diem rate for Substitute Paraprofessionals from \$75/day to \$90/day for the period February 1, 2022 through June 30, 2022.
- L. Approve the following NEC NP-M260X Projectors, which are old and retired from use, for disposal:

Barcode	Serial Number	Barcode	Serial Number	Barcode	Serial Number
5802	0X00575FA	6050	1500434FC	6103	0Y01991FA
6104	1500440FC	6119	1500483FC	6200	1501246FC
6244	1Z00595FF	6253	1Z00609FF	6254	1Z00606FF
6255	1Z00605FF	6256	1Z00611FF	6257	1Z00603FF
6258	1Z00601FF	6259	1Z00602FF	6260	1Z00610FF
6261	1Z00604FF	6262	1Z00612FF	6526	n/a
6529	n/a	6530	n/a	6541	2301667FF
6657	2301679FF	6728	2301684FF	6747	n/a
6748	n/a	7574	1501101FC	7575	1500843FC
7579	2300790FF	7580	1501371FC	7582	2301687FF
7584	2301670FF	7658	2301802FF	7660	2701003FG
8228	n/a				

- M. Approve the following Cisco 5508 Wireless Controllers for recycling. They are old and retired from use.

Model Number	Serial Number
AIR-CT5508-K9	FCW1623L0N0
AIR-CT5508-K9	FCW1623L06D

N. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fee	Travel Cost
Mentor Training with NJPSA (Online)	February 8-10, 2022	Devin Severs	\$75.00	\$0.00
Effective In-Person & Virtual Student Investigations (Online)	February 16, 2022	Sara Senger	\$150.00	\$0.00
2022 NJMEA February State Conference Atlantic City, NJ	February 24-26, 2022	Chango-Po Chen	\$180.00	\$513.24
Small Talk and Conversations (Online)	February 24, 2022	Jillian Menendez	\$49.00	\$0.00
ASAP-NJ Annual Conference "What's in Your Toolkit?" (Online)	March 4, 2022	Katherine Baker	\$0.00	\$0.00
A New Place: Civics 2022 Montclair, NJ	March 10, 2022	Catherine Teehan Eileen Tyburczy	\$0.00 \$0.00	\$0.00 \$0.00
Unaided and Aided Low-Tech AAC Training (Online)	March 11, 2022	Kelly Diverio	\$75.00	\$0.00
2022 NJSBGA Conference/Expo Atlantic City, NJ	March 20-23, 2022	Nijazi Leka	\$300.00	\$489.10
NJPSA/FEA/NJASCD Conference Atlantic City, NJ	March 24, 2022	Melissa Brause Erika Zeccardi	\$168.00 \$168.00	\$10.00 \$10.00
Practical Strategies for Improving the Behavior of Attention-Seeking, Manipulative, and Challenging Students West Orange, NJ	April 5, 2022	Marci Titunick	\$279.00	\$17.22
Understanding the Power and Responsibilities of the School Climate Team (Online)	April 6, 2022	Sara Senger	\$100.00	\$0.00

X. PUBLIC COMMENT

XI. ADJOURNMENT

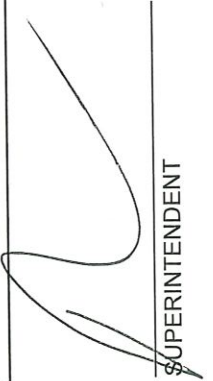
Mrs. Johnston

Corrective Action Plan
For the Year Ended June 30, 2021

DISTRICT: Upper Saddle River
TYPE OF AUDIT: Annual
BOARD MTG: 2/7/2022
CONTACT: Dana Imbasciani, Business Administrator
PHONE: (201) 961-6503

<u>Reference #</u>	<u>Finding</u>	<u>Steps needed to implement corrective action plan</u>	<u>Personnel</u>	<u>Completion Date</u>
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2021-001	<p>Related Services claimed for reimbursement on the Application for State Extraordinary Aid did not agree with the related services identified in the Individualized Education Plan (IEP) of the respective students. In addition, there were certain costs claimed that did not agree with the supporting documentation provided for audit.</p>	<p>Internal control procedures will be reviewed and revised to ensure all information included on the Application for State Extraordinary Aid is accurately reported.</p>	Gianna Apicella	Feb-22
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 SUPERINTENDENT



 BOARD SECRETARY/BUSINESS ADMINISTRATOR

2/7/2022 DATE	2/7/2022 DATE
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