

**BOARD OF EDUCATION  
UPPER SADDLE RIVER, NEW JERSEY  
Regular Public Meeting  
Auditorium, Cavallini Middle School  
392 West Saddle River Road  
Monday, December 12, 2022, 8:00 p.m.**

**AGENDA**

This is a regular meeting of the Upper Saddle River Board of Education and appropriate notice has been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notice.

Two opportunities are provided at this meeting for citizens to make comments. The Board values and welcomes comments and opinions from the residents of Upper Saddle River as long as remarks are not personal or discourteous. Public comment allows the Board to listen to community members and to hear their opinions on school policy and operations.

Upon being recognized, persons wishing to speak should stand and identify themselves by name and address; the speaker should direct his/her remarks to the presiding officer. Comments shall be limited to school-related issues and each speaker will limit his/her remarks to three minutes. If personal or discourteous statements are made, the presiding officer shall require the speaker to stop. No speaker may comment again until all those who wish to speak have had an opportunity and as long as time allows. If, in the judgment of the presiding officer, the total time devoted to public comment becomes excessive, the presiding officer may indicate the Board has time for one more speaker and will so notify the public.

- I. Call to order and roll call Mrs. Johnston
- II. Flag salute and Pledge of Allegiance Mrs. Johnston
- III. Opening statement by presiding officer Mrs. Johnston
- IV. **REPORTS**
  - A. Superintendent's Report Dr. Siegel
  - B. Board Secretary's Report Mrs. Imbasciani
  - C. Board President's Report Mrs. Johnston
  - D. Committee Reports Chairpersons
  - E. PTO Report Mrs. DeFrino and Mrs. McGovern
  - F. USREF Report Mrs. Carrion
- V. **PRESENTATIONS**
  - A. Let's Be Amigos! A Cross-Cultural Learning Experience Ms. Cook
  - B. Cultivating Curiosity Mrs. Zeccardi/Ms. Piazza
  - C. USREF Grant Awards Mrs. Carrion
- VI. **PUBLIC COMMENT** (limited to comments on agenda items only)
- VII. **ADMINISTRATION** Dr. Siegel

**This motion will be one motion that encompasses Items A through H and will be voted on at this meeting.  
This motion has been recommended for approval by the Superintendent.**

- A. Approve the School Safety and Security Plans for September 1, 2022 through June 30, 2025.

- B. Approve the submission of the revised LEA Plan for Safe Return to In-Person Instruction and Continuity of Services Pursuant to the Federal American Rescue Plan Act, Section 2001 (i) for the 2022/23 school year.
- C. Approve the 2023/2024 School Calendar, as attached.
- D. **BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation #236688\_\*\*\*\_10212022 is not an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).
- E. **BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation #238707\_\*\*\*\_11292022 is not an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).
- F. **BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation #238708\_\*\*\*\_11292022 is not an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).
- G. **BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation ##238710\_\*\*\*\_11292022 is an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).
- H. **BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation #238711\_\*\*\*\_11292022 is an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).

VIII. **PERSONNEL**

Dr. Siegel

**This motion will be one motion that encompasses items A through G and will be voted on at this meeting. Each motion has been recommended for approval by the Superintendent.**

- A. Create/Abolish (not applicable)
- B. Job Descriptions (not applicable)
- C. Resignations
  - 1. Accept the resignation, for purposes of retirement, of Marguerite Soojian, French Teacher, effective July 1, 2023.
- D. Leaves
  - 1. Approve a paid medical leave for Employee #0993, effective October 31, 2022 through approximately January 27, 2023.
  - 2. Approve a paid and unpaid medical leave for Employee #2012, effective December 15, 2022 through approximately January 16, 2023.

E. Appointments

1. Appoint Siria Arias to the position of Paraprofessional at Cavallini Middle School, Step 3, prorated, effective on or about January 2, 2023, subject to the satisfactory completion of the criminal history records check required by law.
2. Approve Lisa Wachino, Paraprofessional, as a 1:1 Aide for a Bogert student to assist with after school Environmental Club one day a week, effective November 2, 2022 through March 31, 2023. Hourly Rate
3. Approve the following staff members for the positions listed below for the 2022/23 school year:

<b>SUBSTITUTE LUNCH DUTY - REYNOLDS - \$22/DAY</b>			
Stacy Brandt	Samantha Dabal	Cara Dellagatta	Saghar Khalessi
Kevin Maphis	Elissa Mark	April Quinones	Kristen Rohdieck
Aurela Sokoli	Sarah Soojian	Katie Stevens	Christine Vido
<b>SUBSTITUTE LUNCH DUTY - BOGERT - \$22/day</b>			
Deborah Rodas	Jennifer Wehrle		

F. Termination (not applicable)

G. Substitutes/Consultants/Volunteers/Interns

1. Approve Alexandra Arcuri as a substitute teacher/paraprofessional for the 2022/23 school year, subject to the satisfactory completion of the criminal history records check required by law. Ms. Arcuri holds a NJ Teacher of Preschool through Grade 3 certificate.
2. Approve Shaye Calderon as a substitute teacher/paraprofessional for the 2022/23 school year. Ms. Calderon holds a NJ Substitute Teaching certificate.
3. Approve Jennifer Colaneri as a substitute teacher/paraprofessional for the 2022/23 school year, subject to the satisfactory completion of the criminal history records check required by law. Ms. Colaneri's NJ Substitute Teaching Certificate is pending.
4. Approve Liza Ginsberg as a substitute teacher/paraprofessional for the 2022/23 school year, subject to the satisfactory completion of the criminal history records check required by law. Ms. Ginsberg holds a NJ Substitute Teaching Certificate.
5. Approve Marc Harris as a substitute teacher/paraprofessional for the 2022/23 school year, subject to the satisfactory completion of the criminal history records check required by law. Mr. Harris's NJ Substitute Teaching Certificate is pending.
6. Approve Kelly Keenan as a substitute teacher/paraprofessional for the 2022/23 school year, subject to the satisfactory completion of the criminal history records check required by law. Ms. Keenan's NJ Substitute Teaching Certificate is pending.
7. Approve Imtiaz Khalid as a substitute teacher/paraprofessional for the 2022/23 school year, subject to the satisfactory completion of the criminal history records check required by law. Mr. Khalid holds a NJ Substitute Teaching certificate.
8. Approve Jessica Maksoud as a substitute teacher/paraprofessional for the 2022/23 school year, subject to the satisfactory completion of the criminal history records check required by law. Ms. Maksoud holds a NJ Teacher of Preschool through Grade 3 certificate.

- 9. Approve Jennifer Ranges as a substitute teacher/paraprofessional for the 2022/23 school year, subject to the satisfactory completion of the criminal history records check required by law. Ms. Ranges’ NJ Substitute Teaching Certificate is pending.
- 10. Approve Sophie Schondorf as a substitute teacher/paraprofessional for the 2022/23 school year, subject to the satisfactory completion of the criminal history records check required by law. Ms. Schondorf’s NJ Substitute Teaching Certificate is pending.

IX. **FINANCE**

Mrs. Imbasciani

**This motion will be one motion that encompasses items A through S and will be voted on at this meeting. Each motion has been recommended for approval by the Superintendent.**

- A. Approve the Minutes of Board Meeting:

November 14, 2022

- B. Approve the Bills List for November 2022 as follows:

10	General Current Expense	\$79,707.33
11	General Current Expense	\$2,666,080.74
12	Capital Outlay	\$10,660.00
20	Special Revenue Funds	\$42,332.93
50	Milk	\$473.31
60	Enterprise Fund	\$17,471.80
	Total	\$2,816,726.11

- C. Approve the Transfers for November 2022.
- D. Approve the Board Secretary and Treasurer’s Reports dated November 2022 and to certify that, after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligation for the remainder of the year.
- E. Approve the Phase 3 Partial Window Replacement Project at Reynolds School Change Order #GC-02 for Premier Group Inc. to reduce the original contract sum by \$25,070.76 to account for additional costs incurred by the owner due to contractor damage, staffing of the building outside of normal working hours, and material costs. The new contract cost will be \$694,929.24.
- F. Approve Application for Payment #6 for Premier Group, Inc. for the Partial Window Replacement Project (Final Phase) at Reynolds School, in the amount of \$13,846.66. (Note: There is no Application for Payment #5)
- G. Rescind the following motion approved on October 17, 2022:  
  
Approve the professional services fees for the preparation of NJDOE project application, construction documents, bidding and award, and contract administration services during construction associated with the Roof Replacement Project at Bogert School, by DiCara Rubino Architects, at a cost of \$127,000.00. (This cost does not include reimbursable expenses which will be billed separately.)
- H. Approve the professional services fees for the preparation of NJDOE project application, construction documents, bidding and award, and contract administration services during construction associated with the Roof Replacement and Installation of Metal Panels on the Exterior Gym Walls Project at Bogert School, by DiCara Rubino Architects, at a cost of \$147,000.00. (This cost does not include reimbursable expenses which will be billed separately.)

- I. Approve the professional services fees for the preparation and submission of ROD Grant Applications to the NJDOE for the Septic Replacement at Bogert School and the Boiler Replacement at Cavallini Middle School, by DiCara Rubino Architects, at a cost of \$10,000. Should the district decide to move forward with the approved grant project(s), Di Cara Rubino Architects will credit the district 50% of the NJDOE submission fee toward the schematic phase of the project.
- J. Approve TFUF Enterprises LLC to supply and install concrete below Room #8 crawl space in Bogert School at a cost of \$18,650.00.
- K. Approve Trane to provide the necessary equipment and labor for RTU-10 heat exchanger repair at Cavallini Middle School at a cost of \$12,677.00. (Pricing as per OMNIA Partners Contract Number: 15-JLP-023)
- L. Rescind the following motion approved on June 13, 2022:

Approve FY23 ARP ESSER III Grant expenditures for salaries as follows:

	<u>% of Salary</u>	<u>Amount</u>
TBD (Cavallini)	TBD	\$57,305
Stephanie Pirsos (Bogert)	61%	\$57,305
Marci Titunick (Reynolds)	78%	\$57,305

- M. Approve FY23 ARP ESSER III Grant expenditures for salaries as follows:

	<u>% of Salary</u>	<u>Amount</u>
Melanie Katz (Cavallini)	100%	\$36,940 (prorated)
Stephanie Pirsos (Bogert)	20%	\$18,780
Marci Titunick (Reynolds)	100%	\$73,600

- N. Approve professional development workshop, “Goal Selections Aligning with Student Disability and PLAAFP Writing that Includes Thorough Data Collection,” presented by Stacey Cherry from Fogarty and Hara. This will be held on January 5, 2023 at a cost of \$680.00 (4 hours @\$170/hour). The cost will be shared with Allendale.
- O. Approve Jodi S. Huntington, PH.D., OTR, to provide Independent Educational Evaluations for students, as needed, at a rate of \$6,000.00 per evaluation, dependent on the time needed to evaluate a child, and an additional charge of \$600 if an integrated occupational therapy and neuropsychological evaluation is requested.
- P. Accept the donation of three (3) grants for Reynolds School from the Upper Saddle River Educational Foundation (USREF) in the amount of \$7,222.00..
- Q. Accept the donation of three (3) grants for Bogert School from the Upper Saddle River Educational Foundation in the amount of \$9,750.00.
- R. Accept the donation of eight (8) for Cavallini Middle School from the Upper Saddle River Educational Foundation (USREF) in the amount of \$8,560.00.
- S. Approve the Travel Expenses as follows:

<b>Program Name</b>	<b>Date</b>	<b>Employee</b>	<b>Registration Fee</b>	<b>Travel Cost</b>
Bergen County School Counselor Association General Meetings (Various Locations)	January 20, 2023 March 24, 2023 June 2, 2023	Sara Senger	\$0.00	\$28.95
NJASA TechSpo '23 Atlantic City, NJ	January 26, 2023	Daniel Cazes	\$325.00	\$159.88
Effectively Dealing with Disruptive Students: Practical, Classroom-Proven Techniques	January 27, 2023	Angelina Aragona	\$279.00	\$0.00

(Online)				
Guiding Pre-K and Kindergarten Students to Better Behavior and Increased Learning (Online)	February 8, 2023	Stacy Schiff	\$279.00	\$0.00
Rutgers 2023 Spring Career & Internship Fair Piscataway, NJ	February 17, 2023	Christine Cipollini	\$425.00	\$52.19
IBS Radio/Television Conference New York, New York	February 24-25, 2023	Bruce Reicher	\$119.00	\$291.52

X. **PUBLIC COMMENT**

XI. **ADJOURNMENT**

Mrs. Johnston

# 2023-2024 Upper Saddle River Schools

# DRAFT

July						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**July**

4 Independence Day

**January (21) (22)**

1 New Year's Day  
 2 Schools Reopen  
 15 Martin Luther King Day &  
 Staff PD Day  
 -No School for Students  
 -Full Day for Staff Only

January						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**August**

**February (18) (18)**

19 Winter Recess Begins  
 22 Schools Reopen for Students

February						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

September						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**September (17) (19)**

1 Teachers' Staff Meetings  
 4 Labor Day  
 5 Teachers' Staff Meetings  
 6 First Day of Classes for Students  
 -Student Early Dismissal  
 25 Yom Kippur  
 TBD Bogert Back to School Night  
 TBD Reynolds Back to School Night  
 TBD Cavallini Back to School Night

**March (20) (20)**

29 Good Friday

March						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

October						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**October (21) (22)**

9 Columbus Day/PD Day  
 -No School for Students  
 -Full Day for Staff Only

**April (17) (17)**

1 Spring Recess Begins  
 8 Schools Reopen

**Spring recess will be shortened to make up snow/emergency days, if more than 3 days are used, starting with April 5.**

April						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

November						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**November (17) (18)**

7 Fall Parent Conference Day  
 Rey/Bog Conferences  
 -No school for Students  
 -Full day for staff only  
 9-10 NJEA Conference  
 22 Thanksgiving Recess Begins  
 -Staff & Student Early Dismissal

**May (19) (19)**

27 Memorial Day

**If school is closed for snow/emergency reasons, days will be made up in the following order: Thursday, May 23/ Friday, May 24/ Tuesday, May 28 (See page 2)**

May						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

December						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**December (16) (16)**

22 Winter Recess Begins  
 -Staff & Student Early Dismissal

- No School
- △ Minimum Day
- Teachers in Only

**June (14) (15)**

20 Last Day for Students  
 -Student Early Dismissal  
 21 Last Day for Teachers  
 -Full Day for Staff

June						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**No Snow Days Used**

Result:

May: 19 student days & 19 teacher days

May						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**One Snow Day Used**

Result:

May: 20 student days & 20 teacher days

May						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**Two Snow Days Used**

Result:

May: 21 student days & 21 teacher days

May						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**Three Snow Days Used**

Result:

May: 22 student days & 22 teacher days

May						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	