

**BOARD OF EDUCATION
UPPER SADDLE RIVER, NEW JERSEY
REGULAR MEETING
Monday, December 16, 2019 8:00 p.m.
Media Center, Cavallini Middle School
392 West Saddle River Road**

Agenda

This is a regular meeting of the Upper Saddle River Board of Education and appropriate notice has been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notice.

Two opportunities are provided at this meeting for citizens to make comments. The Board values and welcomes comments and opinions from the residents of Upper Saddle River as long as remarks are not personal or discourteous. Public comment allows the Board to listen to community members and to hear their opinions on school policy and operations.

Upon being recognized, persons wishing to speak should stand and identify themselves by name and address; the speaker should direct his/her remarks to the presiding officer. Comments shall be limited to school-related issues and each speaker will limit his/her remarks to three minutes. If personal or discourteous statements are made, the presiding officer shall require the speaker to stop. No speaker may comment again until all those who wish to speak have had an opportunity and as long as time allows. If, in the judgment of the presiding officer, the total time devoted to public comment becomes excessive, the presiding officer may indicate the Board has time for one more speaker and will so notify the public.

- | | | |
|------|---|----------------------------------|
| I. | Call to order and roll call | Mrs. Johnston |
| II. | Flag salute and Pledge of Allegiance | Mrs. Johnston |
| III. | Opening statement by presiding officer | Mrs. Johnston |
| IV. | REPORTS | |
| A. | Superintendent's Report | Dr. Siegel |
| B. | Board Secretary's Report | Mrs. Imbasciani |
| C. | Board President's Report | Mrs. Johnston |
| D. | Committee Reports | Chairpersons |
| E. | PTO Report | Mrs. Apostolou/Mrs. Degenars |
| F. | USREF Report | Mrs. Mueller |
| V. | PRESENTATIONS | |
| 1. | 2019/20 USREF Fall Grants | Mrs. Wenberg and Grant Committee |
| 2. | Special Education Programs | Mrs. Apicella |
| VI. | PUBLIC COMMENT (for Agenda Items only) | |

VII. **ADMINISTRATION**

Dr. Siegel

This motion will be one motion that encompasses items A through E and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

- A. Approve the Memorandum of Agreement with the Upper Saddle River Education Association for contract years 2019/20 through 2021/22.
- B. Second reading and adoption of the following Policies:
 - Policy 3159 Teaching Staff Member/School District Reporting Responsibilities (revised)
 - Policy 3218 Use, Possession or Distribution of Substances (revised)
 - Policy 4218 Use, Possession or Distribution of Substances (revised)
 - Policy 6112 Reimbursement of Federal and Other Grant Expenditures (revised)
 - Policy 7440 School district Security (revised)
 - Policy 8600 Student Transportation (revised)
 - Policy 8630 Bus Driver/Bus Aide Responsibility (revised)
 - Policy 8670 Transportation of Special Needs Students (revised)
 - Policy 9210 Parent Organizations (revised)
 - Policy 9400 Media Relations (revised)
- C. First reading of the following ByLaw and Policies:
 - ByLaw 0155 Board Committees (revised)
 - Policy 3321 Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members (revised)
 - Policy 3322 Staff Member's Use of Personal Cellular Telephones/Other Communication Devices (revised)
 - Policy 4322 Support Staff Member's Use of Personal Cellular Telephones/Other Communication Devices (revised)
 - Policy 5350 Student Suicide Prevention (revised)
 - Policy 9150 School Visitors (revised)
- D. Approve the 2019/20 Update to the Uniform Memorandum of Agreement Between Education and Law Enforcement Officials.
- E. Approve the 2020/21 School Calendar as per attached.

VIII. **PERSONNEL**

Dr. Siegel

This motion will be one motion that encompasses items A through G and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

- A. Create/Abolish (not applicable)
- B. Job Descriptions (not applicable)
- C. Resignations
 - 1. Accept the resignation of Jodi Costa from the position of Bogert Lunch Aide, effective December 4, 2019.
 - 2. Accept the resignation of Alyssa Willner, Cavallini Social Studies Teacher, effective January 27, 2020.

D. Leaves (not applicable)

E. Change in Assignment

1. Approve the transfer of Mitchell Milarck from .56 FTE Campus Aide to the position of 1.0 FTE Night Custodian at Cavallini, Step 1, plus night stipend, effective January 2, 2020.

F. Appointments

- *
1. Appoint Erion Abazi to the position of Night Custodian at Reynolds, Step 1, plus night stipend, effective January 2, 2020.

G. Substitutes/Consultants/Volunteers

1. Approve Colette Brown as a substitute teacher/paraprofessional for the 2019/20 school year subject to the satisfactory completion of the criminal history records check required by law, Substitute Teacher Certificate pending.
2. Approve Melissa Ruffilo as a substitute nurse for the 2019/20 school year subject to the satisfactory completion of the criminal history records check required by law, Substitute School Nurse/Teacher's Certificate.
3. Approve Nancy Sedky-Tolba as a substitute teacher/paraprofessional for the 2019/20 school year subject to the satisfactory completion of the criminal history records check required by law, Substitute Teacher Certificate pending.

IX. **FINANCE**

Mrs. Imbasciani

This motion which encompasses Items A through O will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

A. Approve the Minutes of Board Meeting:

November 18, 2019

B. Approve the Bills List for November 2019 as follows:

10	General Current Expense	\$66,744.92
11	General Current Expense	\$2,023,729.73
12	Capital Outlay	\$237,823.00
20	Special Revenue Funds	\$36,269.88
50	Milk	\$246.02
Total		\$2,364,813.55

C. Approve the Transfers for November 2019.

D. Approve the Board Secretary and Treasurer's Reports dated November 2019 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.

- E. Accept the donation of three (3) grants for Reynolds School from the Upper Saddle River Educational Foundation (USREF) in the amount of \$4,058.
- F. Accept the donation of two (2) grants for Bogert School from the Upper Saddle River Educational Foundation (USREF) in the amount of \$2,150.
- G. Accept the donation of two (2) grant for Cavallini Middle School from the Upper Saddle River Educational Foundation (USREF) in the amount of \$1,450.
- H. Approve the purchase and installation of nine (9) Promethean ActivPanel Titanium 75" boards from Keyboard Consultants in the amount of \$43,922.90. (Pricing as per HCESC Co-op NJ State Approved # 34 HUNCCP Interactive Technology for Classrooms & Meeting Rooms # HCESC-Cat-19-06)
- I. Approve Eastern Datacomm to provide on-site installation services to integrate the LENS system with Share 911 district-wide, at a total cost of \$6,000.00. (Pricing based on ESCNJ # 65 MCECCPS)
- J. Approve the following Resolution:

BE IT RESOLVED by the Upper Saddle River Board of Education (hereinafter referred to as the "Board"), that the terms, stipulations and conditions as established in the Settlement Agreement (19/20-3) and Release between the Board and the Parents of students whose names are on file in the Superintendent's Office, which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

- K. Approve the following Resolution:

BE IT RESOLVED by the Upper Saddle River Board of Education (hereinafter referred to as the "Board"), that the terms, stipulations and conditions as established in the Settlement Agreement (19/20-4) and Release between the Board and the Parents of students whose names are on file in the Superintendent's Office, which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

- L. Approve the following School Clearance Risk Assessment Vendors for the 2019/20 school year:

CarePlus NJ, Inc.
Comprehensive Behavioral Healthcare
Vantage Health System
West Bergen Mental Healthcare
Bergen Regional Medical Center

- M. Approve Roots & Wings, LLC to provide mindfulness training for faculty and staff at a cost of \$5,879.00.
- N. Accept the donation of \$1,000.00 to Cavallini Middle School to be used to purchase balls for use during Recess. The donor wishes to remain anonymous.

O. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fee	Travel Cost
IMSE Orton-Gillingham Training Secaucus, NJ	January 6-10, 2020	Danielle Andersen	\$1,175.00	\$183.00
BPASL Library Collection Training Allendale, NJ	January 9, 2020	Christina Cucci Elizabeth Ullrich	\$0.00 \$0.00	\$0.00 \$0.00
Dyslexia: Help Children Who Struggle to Successfully Read, Write and Spell (K-6) West Orange, NJ	January 9, 2020	Bina Rivard	\$279.00	\$28.68
2020 NJECC Annual Technology Conference Montclair, NJ	January 14, 2020	Bruce Reicher	\$110.00	\$0.00
NJASA Special Ed Director Academy The Therapeutic Umbrella Monroe, NJ	January 17, 2020	Gianna Apicella	\$149.00	\$52.80
Future City Finals Piscataway, NJ	January 18, 2020	Jonathan Harvey	\$0.00	\$0.00
Educational Neuroscience and Student Engagement Mahwah, NJ	January 28, 2020	Aimee Aslanian Catherine Teehan	\$159.00 \$159.00	\$0.00 \$0.00
Students Who Start Behind: Powerful Strategies to Promote and Accelerate Academic Success (PreK-K) West Orange, NJ	January 28, 2020	Karen Biglin Amanda Feijo	\$279.00 \$279.00	\$18.55 \$0.00
Building Engaging iSTEAM Experiences, Experiences, Challenges, and Projects Mahwah, NJ	January 28, 2020	Lyndsey Stickerling	\$149.00	\$0.00
NJASA Techspo 2020 Atlantic City, NJ	January 30-31, 2020	Scott Newman	\$475.00	\$319.80
Zones of Regulation: A Curriculum Designed to Foster Self-Regulation & Emotional Control Oradell, NJ	February 5, 2020	Meredith Ardito Kelly Diverio	\$0.00 \$0.00	\$0.00 \$0.00
Yoga & Other Mindfulness Tools in the Classroom Mahwah, NJ	February 20, 2020	Jennifer Kruter	\$149.00	\$0.00
NJ Music Educators Association Conference Atlantic City, NJ	February 20-21, 2020	Meaghan McElroy	\$350.00	\$372.20
Connected Math Program Users' Conference Preparing Critical Thinkers for a STEM World East Lansing, MI	February 21-22, 2020	Christine Cipollini	\$325.00	\$605.51
Practical and Effective Strategies to Improve Self-Regulation and Executive Functioning Skills in Children with SPD, ASD, EF Dysfunction, Anxiety and Learning Disabilities Cedar Knolls, NJ	March 14-15, 2020	Karen Hunter	\$435.00	\$0.00
Practical Strategies to Address the Challenges of Today's School Nurse White Plains, NY	March 23, 2020	Ailish Fillis	\$279.00	\$26.49

X. PUBLIC COMMENT

XI. ADJOURNMENT

Mrs. Johnston

DRAFT

2020-2021 Upper Saddle River Schools

July						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

July

4 Independence Day Observed

August						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August

September						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

September (19) (20)

1 Teachers' Staff Meetings
2 First Day of Classes for Students
-Student Early Dismissal
7 Labor Day
17 Reynolds Back to School Night
24 Bogert Back to School Night
28 Yom Kippur

October						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

October (21) (22)

1 Cavallini Back to School Night
12 Columbus Day/PD Day
-No School for Students
-Full Day for Staff Only

November						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

November (16) (17)

3 Election Day & Fall Parent Conference Day
-No School for Students
-Full Day for Staff Only
5-6 NJEA Conference
25 Thanksgiving Recess Begins
-Staff & Student Early Dismissal

December						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

December (17) (17)

23 Winter Recess Begins
-Staff & Student Early Dismissal

○	No School
△	Minimum Day
□	Teachers in Only

January (19) (20)

1 New Year's Day
4 Schools Reopen
18 Martin Luther King Day & Staff PD Day
-No School for Students
-Full Day for Staff Only

January						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February (17) (17)

15 Winter Recess Begins
18 Schools Reopen

February						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March (23) (23)

March						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April (16) (16)

2 Good Friday
5 Spring Recess Begins
12 Schools Reopen
Spring recess will be shortened to make up snow days, if necessary, starting with April 9.

April						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May (20) (20)

31 Memorial Day

May						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June (16) (18)

22 Last Day for Students
-Student Early Dismissal
24 Last Day for Teachers
-Full Day for Staff

June						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

The ending date of this school year for students and teachers will depend on the number of snow days used, varying from 0 - 4. See the possibilities below. **If more than 4 snow days are used spring recess will be shortened to make up snow days starting with April 9.**

No Snow Days Used

Result:

June: 12 student days & 14 teacher days

Last day for students 6/16/2021

Last day for teachers 6/18/2021

June						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

One Snow Day Used

Result:

June: 13 student days & 15 teacher days

Last day for students 6/17/2021

Last day for teachers 6/21/2021

June						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Two Snow Days Used

Result:

June: 14 student days & 16 teacher days

Last day for students 6/18/2021

Last day for teachers 6/22/2021

June						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Three Snow Days Used

Original calendar.

Result:

June: 15 student days & 17 teacher days

Last day for students 6/21/2021

Last day for teachers 6/23/2021

June						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Four Snow Days Used

Original calendar.

Result:

June: 16 student days & 18 teacher days

Last day for students 6/22/2021

Last day for teachers 6/24/2021

June						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			