

**BOARD OF EDUCATION
UPPER SADDLE RIVER, NEW JERSEY
REGULAR MEETING
Monday, December 17, 2018 8:00 p.m.
Media Center, Cavallini Middle School
392 West Saddle River Road**

Agenda

This is a regular meeting of the Upper Saddle River Board of Education and appropriate notice has been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notice.

Two opportunities are provided at this meeting for citizens to make comments. The Board values and welcomes comments and opinions from the residents of Upper Saddle River as long as remarks are not personal or discourteous. Public comment allows the Board to listen to community members and to hear their opinions on school policy and operations.

Upon being recognized, persons wishing to speak should stand and identify themselves by name and address; the speaker should direct his/her remarks to the presiding officer. Comments shall be limited to school-related issues and each speaker will limit his/her remarks to three minutes. If personal or discourteous statements are made, the presiding officer shall require the speaker to stop. No speaker may comment again until all those who wish to speak have had an opportunity and as long as time allows. If, in the judgment of the presiding officer, the total time devoted to public comment becomes excessive, the presiding officer may indicate the Board has time for one more speaker and will so notify the public.

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|------|---|----------------------------------|
| I. | Call to order and roll call | Mrs. Johnston |
| II. | Flag salute and Pledge of Allegiance | Mrs. Johnston |
| III. | Opening statement by presiding officer | Mrs. Johnston |
| IV. | REPORTS | |
| A. | Superintendent's Report | Dr. Siegel |
| B. | Board Secretary's Report | Mrs. Imbasciani |
| C. | Board President's Report | Mrs. Johnston |
| D. | Committee Reports | Chairpersons |
| E. | PTO Report | Mrs. Apostolou/Mrs. Degenaaars |
| F. | USREF Report | Mrs. Mueller |
| V. | PRESENTATIONS | |
| 1. | 2018/19 USREF Fall Grants | Mrs. Wenberg and Grant Committee |
| 2. | Middle School Cycle Course Redesign | Mrs. D'Ambola/Mr. McCusker |
| VI. | PUBLIC COMMENT (for Agenda Items only) | |

VII. **ADMINISTRATION**

Dr. Siegel

This motion will be one motion that encompasses items A through D and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

A. Second reading and adoption of the following Policies:

- Policy 5330.04 Administering an Opioid Antidote (new)
- Policy 5561 Use of Physical Restraint Techniques for Students with Disabilities (new)
- Policy 9700 Special Interest Groups (revised)

B. Approve the following Resolution:

BE IT RESOLVED that the Board affirms the Superintendent's decision that investigation #***110718001 is not an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).

C. Approve the submission of the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for School Year 2018/19.

D. Approve the 2019/20 School Calendar as per attached.

VIII. **PERSONNEL**

Dr. Siegel

This motion will be one motion that encompasses items A through G and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

A. Create/Abolish (not applicable)

B. Job Descriptions (not applicable)

C. Resignations (not applicable)

D. Leaves (not applicable)

E. Change in Assignment (not applicable)

F. Appointments

1. Appoint Amanda Naimaister to the position of long-term per diem leave replacement Special Education Teacher and Basic Skills Instructor at Bogert, MA, Step 1, effective approximately April 12, 2019 through June 25, 2019.
2. Appoint Leigh Ann Weil to the position of per diem leave replacement 4th Grade Classroom Teacher, MA, Step 1, effective approximately April 1, 2019 through June 25, 2019.

3. The following staff members are recommended for the positions listed below for the 2018/19 school year:

Cavallini Head Asst. Musical Director	Megan Conners	\$1,600.00
Cavallini Asst. Musical Director	Stephanie Wassmer	\$1,450.00
Girls Basketball Coach	Anthony Tozzi	\$2,900.00
Girls Lacrosse	Pamela Wichot	\$2,900.00
Wrestling Coach	Jeff Grey	\$2,900.00

G. Substitutes/Consultants/Volunteers

1. Approve Magdalena Deniz, a Northern Highlands Regional High School student, as a student intern in the Tomorrow's Teachers Program, beginning February 25, 2019, at Reynolds School in Ms. Policastro's 1st grade classroom.
2. Approve Dr. Jane Healey as a consultant to conduct a neuropsychological evaluation for a student at a cost of \$3,500.00 per evaluation.
3. Approve the extension of Gabrielle Mendoza's student internship at Reynolds School from September 2018 through December 2018 to September 2018 through May 2019.
- * 4. Approve the extension of Marissa LoPiccolo's student internship at Bogert School from September 2018 through December 2018 to September 2018 through June 2019.
5. Approve Susan Sullivan as a substitute teacher/paraprofessional for the 2018/19 school year, NJ Substitute Teacher's Certificate.
6. Approve Jennifer Waldbaum as a substitute teacher/paraprofessional for the 2018/19 school year, New Jersey Elementary School Teacher's K-6 Certificate is pending.
7. Approve Zografia Tsoucaris as a substitute teacher/paraprofessional for the 2018/19 school year, subject to the satisfactory completion of the criminal history records required by law and receipt of NJ Substitute Teacher's Certificate.

VIII. **FINANCE**

Mrs. Imbasciani

This motion which encompasses Items A through K will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

- A. Approve the Minutes of Board Meeting:

November 19, 2018

- B. Approve the Bills List for November 2018 as follows:

10	General Current Expense	\$67,821.56
11	General Current Expense	\$2,170,071.67
20	Special Revenue Funds	\$32,398.48
50	Milk	\$207.52
60	Trust Fund	\$31,792.20
	Total	\$2,302,291.43

- C. Approve the Transfers for November 2018.

- D. Approve the Board Secretary and Treasurer's Reports dated November 2018 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.
- E. Approve the donation of four (4) grants for Reynolds School from the Upper Saddle River Educational Foundation (USREF) in the amount of \$11,156.00.
- F. Approve the donation of four (4) grants for Bogert School from the Upper Saddle River Educational Foundation (USREF) in the amount of \$9,550.00.
- G. Approve the donation of one (1) grant for Cavallini Middle School from the Upper Saddle River Educational Foundation (USREF) in the amount of \$2,260.00
- H. Approve the following Resolution:

BE IT RESOLVED by the Upper Saddle River Board of Education (hereinafter referred to as the "Board"), that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent's Office, which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

- I. Approve the disposal of Netgear Switches that are no longer being used as follows:

Bar Code	Bar Code	Bar Code	Bar Code	Bar Code	Bar Code	Bar Code
5161	5152	5200	5238	5151	5217	5230
5227	5259	5256	5215	5150	5439	5220
5153	5226	5201	5228	5140	5224	5154
5144	5817	5141	5639	5167	5631	5440
5160	5212	5635	5148	5205	5204	5223
5203	5229	5142	5820	5810	5636	5641
5274	5280	6280	5252	5435	5222	5276
5267						

Serial Number	Serial Number	Serial Number	Serial Number
2162953N00767	*DR1913R0403D*	2162953100342	2162953N01585

- J. Approve the disposal of HP Print Servers that are no longer being used as follows:

Bar Code	Bar Code	Bar Code	Bar Code	Bar Code	Bar Code	Bar Code
4263	4227	4237	4229	4228	4660	4565
4421	2182	6279	7093	6229	5806	4231
5674	5634	6124	6277	4703	4309	2181
5664	4634	2184	2179	2833	2183	4532
2180	6282	4174	4236	4230	4262	4226
4225	4308	4505	4420	4406	4232	4238
4306	4303	6534	4305	4301	4304	5076
4234	4436	4235	4307	4296	4461	4538
4561	4463	4440	5638	4310	4731	5218
4312	4468	4299	4300	4465	4311	4294
4442	4293	2185	4298	4295	6129	4653
6059	4297	4429	4302			

K. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fee	Travel Cost
Executive Functioning: Helping Students With Executive Functioning Deficits and Maximizing Learning (Online)	TBD	Catherine Mende	\$59.95	\$0.00
NJECC Conference Montclair, NJ	January 8, 2019	Bruce Reicher	\$110.00	\$0.00
NJAPSA New Director Cohort Monroe Township, NJ	January 11, 2019 February 8, 2019	Gianna Apicella	\$0.00 \$0.00	\$80.60
Sound Mind and Body: A District's Obligation to Address Anxiety, School Phobia and Mental Health Issues New Providence, NJ	January 16, 2019	Sara Senger	\$185.00	26.41
Techspo 2019 Atlantic City, NJ	January 31-February 1, 2019	Daniel Cazes Amy D'Ambola Michael Padilla	\$425.00 \$450.00 \$425.00	\$328.24 \$283.36 \$327.00
2019 NJMEA State Conference East Brunswick, NJ	February 21-23, 2019	Susan Jarvis	\$350.00	\$30.00
2019 NJSBGA Expo Atlantic City, NJ	March 10-13, 2019	Nijazi Leka	\$0.00	\$529.65
NJ Association for Gifted Children Conference West Windsor, NJ	March 22, 2019	Amy Caravela	\$219.00	\$35.96

IX. PUBLIC COMMENT

X. ADJOURNMENT

Mrs. Johnston

DRAFT

2019-2020 Upper Saddle River Schools

July						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

July

4 Independence Day Observed

August						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August

September						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

September (17) (19)

2 Labor Day
3-4 Teachers' Staff Meetings
5 First Day of Classes for Students
-Student Early Dismissal
30 Rosh Hashanah
12 Cavallini Curriculum Night
19 Reynolds Curriculum Night
26 Bogert Curriculum Night

October						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

October (20) (22)

9 Yom Kippur
14 Columbus Day/PD Day
-No School for all Students
-Full day for staff only
23 Fall Parent Conference Day
Rey/Bog Conferences
-No school for all Students
-Full day for staff only

November						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

November (17) (17)

7-8 NJEA Conference
27 Thanksgiving Recess Begins
-Staff & Student Early Dismissal

December						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

December (15) (15)

20 Winter Recess Begins
-Staff & Student Early Dismissal

- No School
- △ Minimum Day
- Teachers in Only

January (21) (22)

1 New Year's Day
2 Schools Reopen
20 Martin Luther King Day
Staff PD Day
-No school for Students
-Full Day for Staff Only

January						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February (17) (17)

17 Winter Recess Begins
20 Schools Reopen

February						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March (22) (22)

March						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April (17) (17)

6 Spring Recess Begins
10 Good Friday
13 Schools Reopen
Spring recess will be shortened to make up snow days, if necessary, starting with April 6.

April						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May (20) (20)

25 Memorial Day

May						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June (18) (19)

24 Last Day for Students
-Student Early Dismissal
25 Last Day for Teachers
-Full day for Staff

June						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

The ending date of this school year for students and teachers will depend on the number of snow days used, varying from 0 - 4. See the possibilities below. **If more than 4 snow days are used spring recess will be shortened to make up snow days starting with April 6.**

No Snow Days Used

Result:

June: 14 student days & 15 teacher days
Last day for students 6/18/2020
Last day for teachers 6/19/2020

June						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

One Snow Day Used

Result:

June: 15 student days & 16 teacher days
Last day for students 6/19/2020
Last day for teachers 6/22/2020

June						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Two Snow Days Used

Result:

June: 16 student days & 17 teacher days
Last day for students 6/22/2020
Last day for teachers 6/23/2020

June						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Three Snow Days Used

Original calendar.

Result:

June: 17 student days & 18 teacher days
Last day for students 6/23/2020
Last day for teachers 6/24/2020

June						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Four Snow Days Used

Original calendar.

Result:

June: 18 student days & 19 teacher days
Last day for students 6/24/2020
Last day for teachers 6/25/2020

June						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				