

**Board of Education
Upper Saddle River, New Jersey
Regular Meeting
Monday, January 10, 2022, 7:30 p.m.**

Minutes

This Regular Session of the Upper Saddle River Board of Education was held in the Cavallini Media Center of the Upper Saddle River Schools beginning at 7:30 p.m. Mrs. Johnston opened the meeting and stated that the meeting was being held in compliance with PL 1975, Chapter 232 and appropriate notice had been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notification.

Members present: Mrs. Johnston, Mrs. Gandara, Mrs. Ginsberg, Mrs. Gray, Mr. Quagliani, Dr. Verducci, Mrs. Wenberg

Members absent: None

Also present: Dr. Siegel, Mrs. Imbasciani

CONFIDENTIAL SESSION

Mrs. Gandara made a motion, seconded by Dr. Verducci to convene into Executive Session at 7:30 p.m. Mrs. Johnston then read the following statement:

WHEREAS, the members of the Upper Saddle River Board of Education deem necessary to discuss personnel and legal matters, and

WHEREAS, the topics to be discussed are within the exemptions which are permitted to be discussed and acted upon in confidential session pursuant to PL 1975, Chapter 231,

NOW, THEREFORE, BE IT RESOLVED that the minutes of the meeting will be made public when the need for privacy no longer exists. Action may be taken.

Mr. Quagliani made a motion, seconded by Mrs. Gandara to adjourn Executive Session at 8:00 p.m.

Mrs. Gandara made a motion, seconded by Mrs. Gray to convene into Regular Session at 8:00 p.m.

OPENING STATEMENT:

Mrs. Johnston

Mrs. Johnston welcomed the public.

SUPERINTENDENT'S REPORT:

Dr. Siegel

Dr. Siegel provided an update on COVID in the district and the corresponding guidelines. Highlights included:

- 60 COVID cases have been reported since Winter Break.
- This has been very disruptive – especially for staffing.
- Staff members have been very cooperative and are doing all they can to keep things going.
- Today it was announced that we can follow CDC guidance with regards to quarantining. The number of days has been lowered from 10 days to five days.

Dr. Siegel expressed his thanks to all of the staff for their help during these stressful times.

BOARD SECRETARY'S REPORT:

Mrs. Imbasciani

Mrs. Imbasciani reported on the following:

- Audit Update
- Bogert Septic Update
- Traffic Update

BOARD PRESIDENT’S REPORT: None

Mrs. Johnston

COMMITTEE REPORTS: None

PTO REPORT: None

Mrs. Apostolou/Mrs. Degenaaars

USREF Report:

Mrs. Mueller

Mrs. Imbasciani, on behalf of the Mrs. Mueller, President of the USREF, read the following:

“Congratulations to Mrs. Susan Gandara, Mrs. Mary Ann Gray and Mr. Stephen Quagliani on their re-election to the Upper Saddle River Board of Education. We thank them for their dedication and service to the Upper Saddle River school community and look forward to our continued partnership with all of the Board members.

On Friday, December 17th, the Grant Committee presented certificates and balloons to the teachers and administrators whose grants were approved for funding for the 2021 Fall Grant Cycle. Congratulations again to all and we look forward to reviewing the recurring grant applications in the spring.

The USREF Town Night Out Gala will be held on Friday, March 11th at Edgewood Country Club. We are currently seeking sponsors, advertisers and auction donors. Tickets will go on sale next month. Please go to our website for more information: www.usref.org.

On behalf of the USREF, I wish everyone a happy and healthy New Year.”

PRESENTATIONS:

1. NHRHS Presentation (School Referendum)

Dr. Beckerman/Mrs. Ferrarie

Dr. Scot Beckerman, Superintendent, Northern Highlands Regional High School, and Mrs. Christine Ferrarie, President, NHRHS Board of Education, provided a presentation on the Northern Highlands referendum project. Northern Highlands is seeking a referendum to upgrade both athletic and academic facilities.

2. A Close Look at Related Services

Child Study Team Members

A presentation regarding Related Services was led by Mrs. Ardito, Mrs. Diverio, Mrs. Hunter, Mrs. Lane and Mrs. Stern. This group provided many examples, including several videos demonstrating how occupational, speech, language, and gross motor skills are explicitly taught to children with special needs, but also how these skills are integrated into the general education classroom.

COMMENTS:

- Dr. Siegel thanked the members of the Related Services Department for all the work they do. The Reynolds students are getting these services in their classrooms which is unusual and greatly appreciated.
- Mrs. Johnston thanked the Related Services staff for all they do and said that masks must be making their jobs very challenging.

PUBLIC COMMENT: None

ADMINISTRATION:**Dr. Siegel**

A motion was made by Dr. Verducci and seconded by Mrs. Wenberg to approve Administration Consent Agenda Items A through C and was approved by all in attendance.

- A. Approve the English Language Learner Three-Year Plan for School Years 2021–2024, pursuant to N.J.A.C. 6A:15-1.6, and approve its electronic submission to the NJ State Department of Education.
- B. Approve the 2022/2023 School Calendar, as attached.
- C. **BE IT RESOLVED** that the Board affirms the Superintendent’s decision that investigation #***111221001 is an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board’s decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).HIB
- D. Second reading and adoption of the following Policies and Regulation:
 - Policy 5751 Sexual Harassment of Students (M) (revised)
 - Policy 9700 Special Interest Groups (revised)
 - Regulation 5751 Sexual Harassment of Students (M) (revised)

PERSONNEL:**Dr. Siegel**

A motion was made by Mrs. Ginsberg and seconded by Mrs. Gray to approve Personnel Consent Agenda Items A through G and was approved by all in attendance.

- A. Create/Abolish
 - 1. Create one 1.0 FTE ABA Preschool Paraprofessional position and ABA stipend position, effective February 1, 2022.
- B. Resignations (not applicable)
- C. Leaves
 - 1. Approve a paid medical leave for Employee #0099, effective December 13, 2021 through approximately January 10, 2022.
 - 2. Approve a paid medical leave and unpaid FMLA leave for employee #0867, effective on or about January 25, 2022 through approximately March 22, 2022.
 - 3. Revise the leave for Employee #1825 to paid medical leave, unpaid FMLA/NJFLA leave, and unpaid contractual child care leave, effective May 20, 2021 through June 30, 2022.
 - 4. Approve an unpaid FMAL/NJFLA leave for Employee #1971, effective January 4, 2022 through approximately January 10, 2022.
- D. Lateral Guide Moves (not applicable)
- E. Appointments
 - 1. Rescind the motion which was approved on November 15, 2021 appointing Katherine Kaldawi as the Cavallini Greenies Advisor at a rate of \$1,650.00.

2. Approve the following staff members for the stipend positions listed below for the 2021/22 school year:

| Club | Advisor | Stipend |
|--------------------------------------|-------------------|----------|
| Cavallini Greenies (Level A) (split) | Kelsey Byrnes | \$825.00 |
| Cavallini Greenies (Level A) (split) | Katherine Kaldawi | \$825.00 |

3. Extend the appointment of Lauren Birdsall to the position of long-term 4th Grade leave replacement Classroom Teacher, MA, Step 1, from January 1, 2022 through June 30, 2022.
4. Appoint Isha Korgaonkar to the position of Aftercare Program Team Member for the 2021/22 school year. \$16.00/hour
5. Appoint Rachel Nagy to the position of Paraprofessional at Bogert, Step 1, per year, effective on or about January 11, 2022.
6. Appoint Kelly A. Rybak to the position of long term per diem Library Media Specialist, MA, Step 3, effective on or about January 31, 2022 through approximately June 13, 2022, subject to the satisfactory completion of the criminal history records check required by law.
7. Appoint Sabaudin Skenderi to the position of Aftercare Program Team Member for the 2021/22 school year. \$22.00/hour
8. Appoint Kristen Targrove to the position of Aftercare Program Team Member for the 2021/22 school year. \$24.00/hour
- F. Change in Assignment (not applicable)

G. Substitutes/Consultants/Volunteers

1. Approve Maryam Aminoleslami as a substitute teacher/paraprofessional for the 2021/22 school year subject to the satisfactory completion of the criminal history records check required by law. Dr. Aminoleslami's substitute teaching certificate is pending.
2. Approve Jeffrey Cohen as a substitute teacher/paraprofessional for the 2021/22 school year subject to the satisfactory completion of the criminal history records check required by law. Mr. Cohen's substitute teaching certificate is pending.
3. Approve Sara Garafalo as a substitute teacher/paraprofessional for the 2021/22 school year subject to the satisfactory completion of the criminal history records required by law. Ms. Garafalo holds a substitute teaching certificate.
4. Approve Rachel Milston as a substitute teacher/paraprofessional for the 2021/22 school year subject to the satisfactory completion of the criminal history records check required by law. Ms. Milston's substitute teaching certificate is pending.
5. Approve Elaina Reinke as a substitute paraprofessional for the 2021/22 school year subject to the satisfactory completion of the criminal history records check required by law.
6. Approve Nadege Richardson as a substitute teacher/paraprofessional for the 2021/22 school year subject to the satisfactory completion of the criminal history records check required by law. Ms. Richardson's substitute teaching certificate is pending.
7. Approve Kelly Rybak as a substitute teacher/paraprofessional for the 2021/22 school year

subject to the satisfactory completion of the criminal history records check required by law.
Ms. Rybak holds a NJ Teacher of Biological Science Certificate.

FINANCE :

Mrs. Imbasciani

A motion was made by Mr. Quagliani and seconded Dr. Verducci to approve Finance Consent Agenda Items A through I and was approved by all in attendance, except for Item E which was abstained from by Dr. Verducci.

- A. Approve the Minutes of Board Meeting:

December 13, 2021

- B. Approve the Bills List for December 2021 as follows:

| | | |
|-------|-------------------------|----------------|
| 10 | General Current Expense | \$74,121.52 |
| 11 | General Current Expense | \$2,215,165.73 |
| 20 | Special Revenue Funds | \$138,850.00 |
| 40 | Debt Service Funds | \$30,555.12 |
| 50 | Milk | \$165.55 |
| 60 | Enterprise Fund | \$22,844.61 |
| Total | | \$2,530,286.95 |

- C. Approve the Transfers for December 2021.

- D. Approve the Board Secretary and Treasurer's Reports dated June, July, August, September, October, November and December, 2021 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.

- E. Approve the addition of a 1:1 aide for a student, whose name is on file in the Board Office, who is attending CTC Academy, effective January 3, 2022.

- F. Approve the following Travel Expenses:

| Program Name | Date | Employee | Registration Fee | Travel Cost |
|---|------------------|------------------------------|--------------------|------------------|
| Proloquo To Go for Beginners (Online) | January 27, 2022 | Carolyn Lane Elayne Stern | \$75.00 \$75.00 | \$0.00 \$0.00 |
| iPad/Go Talk Now (Online) | February 8, 2022 | Carolyn Lane Elayne Stern | \$75.00 \$75.00 | \$0.00 \$0.00 |
| NJECC Conference Little Falls, NJ | March 8, 2022 | Christina Cucci | \$0.00 | \$0.00 |
| Classifying SLD – A New Approach Monroe, NJ | April 7, 2022 | Gianna Apicella | \$149.00 | \$44.80 |

PUBLIC COMMENT:

- Mr. Tramontozzi commended the Child Study Team on their professionalism and attentiveness.
- Mrs. O'Connor said that masks make it very difficult for children with speech delays, autism, asthma, etc. to communicate. She asked the Board to allow parents to choose whether or not their children wear masks.
- Mr. DeGasperis asked if any Board members support the mask mandate.
- Ms. Berberich asked if the recent COVID cases are symptomatic or asymptomatic and if anyone has been hospitalized.

- Mr. Tramontozi asked if there were any confirmed in-school transmissions.

ADJOURNMENT

Mrs. Johnston

A motion to adjourn was made by Mrs. Gray and seconded by Dr. Verducci at 9:20 p.m.

Sincerely,

Dana Imbasciani, Board Secretary

DRAFT

2022-2023 Upper Saddle River Schools

| July | | | | | | |
|------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

July

4 Independence Day

January (21) (22)

2 Schools Reopen
16 Martin Luther King Day &
Staff PD Day
-No School for Students
-Full Day for Staff Only

| January | | | | | | |
|---------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

| August | | | | | | |
|--------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

August

February (17) (17)

20 Winter Recess Begins
23 Schools Reopen for Students

| February | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | | | | |

| September | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

September (18) (20)

1-2 Teachers' Staff Meetings
5 Labor Day
6 First Day of Classes for Students
-Student Early Dismissal
26 Rosh Hashanah
TBA Bogert Back to School Night
TBA Reynolds Back to School Night
TBA Cavallini Back to School Night

March (23) (23)

| March | | | | | | |
|-------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

| October | | | | | | |
|---------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

October (19) (20)

5 Yom Kippur
10 Columbus Day/PD Day
-No School for Students
-Full Day for Staff Only
27/28 Fall Parent Conference Days
-Student Early Dismissal

April (15) (15)

3 Spring Recess Begins
7 Good Friday
10 Schools Reopen
Spring recess will be shortened
to make up emergency/snow
days, if more than 3 days are
used, starting with April 3

| April | | | | | | |
|-------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

| November | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

November (18) (18)

10-11 NJEA Conference
23 Thanksgiving Recess Begins
-Staff & Student Early Dismissal

May (19) (19)

29 Memorial Day
If school is closed for emergency
reasons, days will be made up in
the following order: Thursday,
May 25/ Friday, May 26/
Tuesday, May 30 (See page 2)

| May | | | | | | |
|-----|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

| December | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

December (16) (16)

22 Winter Recess Begins
-Staff & Student Early Dismissal

| | |
|---|------------------|
| ○ | No School |
| △ | Minimum Day |
| □ | Teachers in Only |

June (14) (16)

20 Last Day for Students
-Student Early Dismissal
22 Last Day for Teachers
-Full Day for Staff

| June | | | | | | |
|------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

No Snow Days Used

Result:

May: 19 student days & 19 teacher days

| May | | | | | | |
|-----|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

One Snow Day Used

Result:

May: 20 student days & 20 teacher days

| May | | | | | | |
|-----|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

Two Snow Days Used

Result:

May: 21 student days & 21 teacher days

| May | | | | | | |
|-----|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

Three Snow Days Used

Result:

May: 22 student days & 22 teacher days

| May | | | | | | |
|-----|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |