

**Board of Education  
Upper Saddle River, New Jersey  
Regular Meeting  
Monday, June 13, 2022, 8:00 p.m.**

**Minutes**

This Regular Session of the Upper Saddle River Board of Education was held in the Cavallini Media Center of the Upper Saddle River Schools beginning at 8:00 p.m. Mrs. Johnston opened the meeting and stated that the meeting was being held in compliance with PL 1975, Chapter 232 and appropriate notice had been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notification.

Members present: Mrs. Johnston, Mrs. Ginsberg, Dr. Verducci, Mrs. Wenberg

Members absent: Mrs. Gandara, Mr. Quagliani

Also present: Dr. Siegel, Mrs. Imbasciani

**CONFIDENTIAL SESSION**

Mrs. Wenberg made a motion, seconded by Mrs. Gray to convene into Executive Session at 6:30 p.m. Mrs. Johnston then read the following statement:

**WHEREAS**, the members of the Upper Saddle River Board of Education deem necessary to discuss personnel and legal matters, and

**WHEREAS**, the topics to be discussed are within the exemptions which are permitted to be discussed and acted upon in confidential session pursuant to PL 1975, Chapter 231,

**NOW, THEREFORE, BE IT RESOLVED** that the minutes of the meeting will be made public when the need for privacy no longer exists. Action may be taken.

Dr. Verducci made a motion, seconded by Mrs. Ginsberg to adjourn Executive Session at 8:00 p.m.

Mrs. Wenberg made a motion, seconded by Dr. Verducci to convene into Regular Session at 8:00 p.m.

**OPENING STATEMENT:**

**Mrs. Johnston**

Mrs. Johnston welcomed the public.

**SUPERINTENDENT'S REPORT:**

**Dr. Siegel**

Dr. Siegel reported that he met with the District Health Committee this evening to review how the schools are documenting cases, what protocols will be in place for the upcoming school year, and discussed the long-term mental health of staff and students.

**BOARD SECRETARY'S REPORT:**

**Mrs. Imbasciani**

Mrs. Imbasciani reported on the following:

- Update on Busing
- Update on the Septic Project
- Update on the Traffic Report

**BOARD PRESIDENT'S REPORT: None**

**Mrs. Johnston**

**COMMITTEE REPORTS:**

**Personnel Committee****Dr. Verducci**

Dr. Verducci thanked the Superintendent and Administrators for keeping up with all of the personnel changes.

**Technology Committee****Mrs. Wenberg**

Mrs. Wenberg updated the Board on the following:

- May 31<sup>st</sup> meeting – Discussed professional development offerings to staff
- Supply chain issues continue to be a problem

**Infrastructure Committee****Mrs. Ginsberg**

Mrs. Ginsberg stated that the Committee continues to meet to discuss busing, traffic and the septic project.

**PTO REPORT:****Mrs. DeFrino/Mrs. McGovern**

Mrs. McGovern reported on the following:

- 5<sup>th</sup> Grade Barbecue last week
- Bogert/Reynolds Parking Spot Auction opened today
- Class Mom/Dad applications are out
- PTO membership forms are online
- 2<sup>nd</sup> Grade Clap Out is on June 15

**USREF Report:****Mrs. Mueller**

Mrs. Mueller announced the following:

- The USREF Grant Committee approved the recurring grants that are on the agenda for approval tonight
- Future projects include capital investment in the arts
- Next year's Gala will be held at the Edgewood Country Club on March 10, 2023
- Mrs. Mueller is no longer USREF President – Nicky Tedd will be taking over as President of the Foundation

**PRESENTATIONS:****Recognition of Karen Mueller**

Dr. Siegel acknowledged and thanked Mrs. Mueller for the many services she has provided the district over the years.

**COMMENTS:**

- Dr. Verducci thanked Mrs. Mueller for her dedication and time to the students of Upper Saddle River.
- Mrs. Wenberg made a statement in support of all Karen has done as President of the USREF. She said Karen has "built bridges" between the USREF, the schools and the community as a whole.

**Student Government****Dr. Siegel/Mr. McCusker/Mrs. D'Ambola/Mrs. Zeccardi**

Mr. McCusker, Mrs. D'Ambola and Mrs. Zeccardi led a presentation on the future of student government at Cavallini. Five 8<sup>th</sup> Grade students delivered speeches capturing the many different possibilities of students' role in decision-making. The presentation culminated with the introduction of the new student government that will be launched at Cavallini next year.

Dr. Siegel unveiled the new district logo created by three students in Mrs. Telfer's class, Rishik Sikdar, Yoon Kang and

Elaina Sucharski.

**COMMENT:**

- Mrs. Johnston thanked all of the student leaders who spoke this evening. She said, “To be able to advocate for yourself is such a tremendous life skill.”

**District and School HIB Grades/Report Period 1 Data**

**Mr. DeSocio**

Mr. DeSocio, presented the Incidents, Trainings, Programs for Report Period 1 for the 2021/22 school year which is required by the New Jersey Department of Education in accordance with the Anti-Bullying Bill of Rights Act. Highlights of his presentation included:

- **HIB Self-Assessment Data, certified by the State:**

Reynolds – 74 out of 78

Bogert – 74 out of 78

Cavallini – 73 out of 78

District Grade – 74

- **Student Safety Data System Report, Period 1: July 1, 2021 – December 31, 2021**

Reynolds – 0 Violence, 0 Vandalism, 0 Substance Abuse, 0 Weapons, 0 HIB Alleged, 0 HIB Confirmed, 0 Other Incidents Leading to Removal

Bogert – 0 Violence, 0 Vandalism, 0 Substance Abuse, 0 Weapons, 1 HIB Alleged, 2 HIB Confirmed, 0 Other Incidents Leading to Removal

Cavallini – 1 Violence, 0 Vandalism, 0 Substance Abuse, 0 Weapons, 0 HIB Alleged, 1 HIB Confirmed, 5 Other Incidents Leading to Removal

Reynolds (HIB) – 0 Trainings, 3 Programs

Bogert (HIB) – 3 Training, 4 Programs

Cavallini (HIB) – 3 Trainings, 5 Programs

District (HIB) – 4 Trainings, 0 Programs

**PUBLIC COMMENT: None**

**ADMINISTRATION:**

**Dr. Siegel**

**A motion was made by Mrs. Gandara and seconded by Dr. Verducci to approve Administration Consent Agenda Items A through Q and was approved by all in attendance.**

- A. Authorize Dr. Brad Siegel to make personnel decisions on new hires and offer contracts in consultation with the Board President during the summer for the 2022/23 school year and to be affirmed at the September 12, 2022 Board Meeting.
- B. Authorize the Board President to approve the preliminary draft of the June meeting minutes.
- C. Authorize the Board President to approve the preliminary report for any H.I.B. investigations that take place during the summer.
- D. Authorize the Board of Education to suspend the rules of Bylaw 0131 and adopt the following policy:

Policy 5512 Harassment, Intimidation and Bullying (M) Revised

E. First reading of the following Policies and Regulations:

Policy 1648.14 Safety Plan for Healthcare Settings in School Buildings – COVID-19 (M) (Abolished)  
 Policy 1648.15 Recordkeeping for Healthcare Settings in School Buildings – COVID-19 (M) (New)  
 Policy 2415.04 Title I District – Wide Parent and Family Engagement (M) (Revised)  
 Policy 2415.50 Title I School Parent and Family Engagement (M) (New)  
 Policy 2417 Student Intervention and Referral Services (M) (Revised)  
 Policy 3161 Examination for Cause (Revised)  
 Policy 3230 Outside Activities (Revised)  
 Policy 3232 Tutoring Services (Revised)  
 Policy 4161 Examination for Cause (Revised)  
 Policy 7410 Maintenance and Repair (M) (Revised)  
 Policy 8420 Emergency and Crisis Situations (M) (Revised)  
 Policy 9320 Cooperation with Law Enforcement Agencies (M) (Revised)  
 Regulation 7410.01 Facilities Maintenance, Repair Scheduling, and Accounting (M) (Revised)  
 Regulation 9320 Cooperation with Law Enforcement Agencies (M) (Revised)

- F. Approve the submission of the revised LEA Plan for Safe Return to In-Person Instruction and Continuity of Services Pursuant to the Federal American Rescue Plan Act, Section 2001 (i) for the 2022/23 school year.
- G. Approve the Security Drill Statement of Assurance certifying that, pursuant to 18A:41-1, all requirements have been met relating to the practicing of school security drills, for the 2021/22 school year.
- H. Approve the submission of the Comprehensive Equity Plan Annual Statement of Assurance for the 2022/23 school year after the annual review of the approved 2019-2022 Comprehensive Equity Plan (CEP).
- I. Approve the 2022/23 District Mentor Plan after review for fiscal impact.
- J. Approve the 2022/23 Quad District Professional Development Plan after review for fiscal impact.
- K. Approve the Intervention and Referral Services Plan for the 2022/23 school year.
- L. Approve the Tools of the Mind Preschool Curriculum for the 2022/23 school year.
- M. Approve the following Resolution:

**WHEREAS**, the Upper Saddle River Board of Education approves Grades K – 8 Curriculum in the below disciplines to reflect the adoption and unit alignment of the 2020 New Jersey Student Learning Standards:

This includes:

- Career Readiness, Life Literacies and Key Skills
- Comprehensive Health and Physical Education
- Computer Science and Design Thinking
- Science
- Social Studies
- Visual and Performing Arts
- World Languages

Readoption of the 2016 NJ Student Learning Standards

- Mathematics
- English/Language Arts

Infusion of legislatively mandated topics embedded in curriculum documents.

- Holocaust and Genocide (K-12)
- Amistad (K-12)
- Contributions of LGBTQ+ and Individuals with Disabilities (middle grades and high school)
- Contributions of Asian Americans and Pacific Islanders (AAPI) in Social Studies curriculum (K-12)
- Diversity, Equity and Inclusion (K-12)

- N. **BE IT RESOLVED** that the Board affirms the Superintendent's decision that investigation #\*\*\*050622001 is an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).
- O. Approve the Settlement Agreement and Release between the Upper Saddle River Board of Education and Employee #1422. A copy of the agreement is on file in the Board Office.
- P. Approve the Settlement Agreement and Release between the Upper Saddle River Board of Education and Employee #0035. A copy of the agreement is on file in the Board Office.
- Q. Approve the following Resolution:

**APPROVE SHARED SERVICES AGREEMENT AMONG UPPER SADDLE RIVER  
BOARD OF EDUCATION, ALLENDALE BOARD OF EDUCATION, NORTHERN HIGHLANDS  
BOARD OF EDUCATION AND HO-HO-KUS BOARD OF EDUCATION**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Upper Saddle River Board of Education hereby approves the Shared Service Agreement Quad Office of Curriculum, Instruction and Assessment with the Allendale Board of Education, the Northern Highlands Regional High School Board of Education, and the Ho-Ho-Kus Board of Education for the purpose of establishing a shared office of Curriculum, Instruction and Assessment that would provide support to the districts and create a shared vision for Curriculum, Instruction and Assessment for students from pre-kindergarten through grade twelve upon the terms and conditions set forth in the Shared Services Agreement beginning July 1, 2022.

**PERSONNEL:**

**Dr. Siegel**

**A motion was made by Mr. Quagliani and seconded by Mrs. Gray to approve Personnel Consent Agenda Items A through H and was approved by all in attendance.**

- A. Job Descriptions
1. ACE Assistant Director, effective July 1, 2022.
  2. Revised ACE Site Coordinator, effective July 1, 2022.
  3. Revised Assistant Principal, effective July 1, 2022.
  4. Revised Supervisor of Personnel and Staff Development, effective July 1, 2022.
- B. Create/Abolish
1. Abolish one .40 FTE Registered Nurse position, effective September 1, 2022.
  2. Abolish one .60 FTE Registered Nurse position, effective September 1, 2022.
  3. Create one 1.0 FTE Registered Nurse position, effective September 1, 2022.
- C. Resignations

1. Accept the resignation of Melissa Brause, Language Arts/Social Studies Teacher at Cavallini Middle School, effective July 1, 2022.
2. Accept the resignation for the purpose of retirement of Diane Forzono, Lunch Aide at Reynolds, effective July 1, 2022.
3. Accept the resignation of Danielle Larsen, Basic Skills Instructor at Bogert, effective July 1, 2022.
4. Accept the resignation of Susan Levenson, Campus Aide at Bogert, effective July 1, 2022.
5. Accept the resignation of Parveen Sangha, 5th Grade Classroom Teacher, effective September 1, 2022.
6. Accept the resignation of Francisco Taveras Luna, Custodian, effective September 1, 2022.
7. Accept the resignation of Erlinda Capollari, Spanish Teacher at Bogert School, effective July 1, 2022.

D. Leaves

1. Revise the leave for Employee #1024 to a paid medical leave through June 30, 2022.
2. Approve an unpaid medical leave for Employee #2107, from June 9 through June 17, 2022.

E. Change in Assignment

1. Approve the transfer of Allen Oswald from .50 FTE Custodian to a 1.0 FTE Custodian at Bogert and Reynolds Schools, effective July 1, 2022.
2. Approve the transfer of Margaret Smith from .40 FTE Registered Nurse to 1.0 FTE Registered Nurse, effective September 1, 2022.

F. Appointments

1. Appoint Dana Imbasciani as the Qualified Purchasing Agent for the district to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education.
2. Approve David Kaplan as the School Safety Specialist for the 2022/23 school year.
3. Appoint Gianna Apicella as Affirmative Action Officer for the 2022/23 school year.
4. Appoint Gianna Apicella as the 504 District Coordinator for the 2022/23 school year.
5. Appoint Gianna Apicella as the ADA District Coordinator for the 2022/23 school year.
6. Approve the Affirmative Action Team for the 2022/23 school year:

Gianna Apicella  
Nadia Balsamo  
Michael DeSocio

Colette Dunn  
Marci Titunick  
Brigette Uzar

7. Appoint the ESSER Committee for the 2021/22 - 2023/24 school years as follows:

Gianna Apicella

Amy D'Ambola

Dana Imbasciani

Brad Siegel

8. Appoint the 504 Officers for the 2022/23 school year as follows:

Reynolds School	Stefanie Slacin
Bogert School	Sara Senger
Cavallini Middle School	Margaret Donnelly
Cavallini Middle School	Brigette Uzar

9. Appoint the H.I.B. Specialists for the 2022/23 school year as follows:

H.I.B. District Coordinator	Michael DeSocio
Anti-Bullying Specialist/Reynolds	Stefanie Slacin
Anti-Bullying Specialist/Bogert	Sara Senger
Anti-Bullying Specialist/Cavallini	Brigette Uzar

10. Appoint Katherine Baker as Attendance Officer for the 2022/23 school year.
11. Appoint Alexis Yotka as Homeless Liaison for the 2022/23 school year.
12. Appoint Michael DeSocio as the Title IX Coordinator for the 2022/23 school year.
13. Approve the following Resolution:

**BE IT RESOLVED** that the Upper Saddle River Board of Education (hereinafter referred to as the "Board") appoints Dana Imbasciani as the Business Administrator/ Board Secretary for the Upper Saddle River School District for the period beginning on July 1, 2022 and ending on June 30, 2023.

**BE IT FURTHER RESOLVED** that this Employment Agreement has been submitted to and approved by the Executive County Superintendent, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18a:7-8(j).

**BE IT FURTHER RESOLVED** that the Board approves the Employment Agreement with Dana Imbasciani for the position of Business Administration/Board Secretary for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.

**BE IT FURTHER RESOLVED** that the Board hereby authorizes the Board President and the Superintendent to execute, on behalf of the Board, the Employment Agreement by and between the Board and Dana Imbasciani.

14. Appoint Nijazi Leka as Integrated Pest Management (IPM) Coordinator for the 2022/23 school year.
15. Appoint Dr. Sarah Lupu as the School Doctor for the 2022/23 school year. \$5,000.00
16. Approve the following staff for 2022 ESY:

Special Education Teacher	(\$50/hour)	
Stacy Brandt	Maria LaBerberia	
Integrated Speech Therapist	(\$70/hour)	
Claudia Fermano		
ABA Teacher	(\$50/hour)	

Crystal Santiago		
<b>ABA Paraprofessional</b>	<b>(\$25/hour)</b>	
Maya Durden		

17. Approve the following staff for the Summer Explorations Program. This program will be funded 100% by the Evidence-Based Summer Learning and Enrichment Activities Grant.

<b>Week 1 (July 11 – July 15, 2022 (\$1,000/Session))</b>		
Ilene Brovender	Carey Goralski	Allison Iodice
Katherine Kaldawi	Kristin Martin	Nicole Mascetti
Tracy Nussman	Jaclyn Passanante	Carlos Ramirez
Robyn Ranges	Stefanie Slacin	Brian Walis
Emily Whitman		
<b>Week 2 (July 11 – July 15, 2022 (\$1,000/Session))</b>		
Ilene Brovender	Megan Conners	Ailish Fillis
Carey Goralski	Allison Iodice	Rosemarie Malloy
Carlos Ramirez	Stefanie Slacin	Christine Thies
Brian Walis	Jason Weinstein	Annamarie Zimmermann

18. Approve the following staff for the Summer Student Book Clubs. These clubs will be funded 100% by the ESSER III Grant.

<b>Dates TBD (\$500 per Club)</b>		
Megan Conners	Allison Iodice	Katherine Kaldawi
Jennifer Kruter	Nicole Mascetti	Jennifer Moss
Kristen Nicholas	Sarah Samuels	Emily Whitman
Erika Zeccardi		

19. Approve the following staff for the Summer 2022 Curriculum Project Work. These projects will be funded by the ARP Accelerated Learning Coaching and Educators Support Grant.

<b>Summer 2022 Curriculum Projects (\$48/hour)</b>		
Nadia Balsamo	Erika Blumenfeld	Amy Caravela
Stephanie Chamberlin	Mary Dixon	Carey Goralski
Allison Iodice	Devon Joy	Katherine Kaldawi
Valerie Kersting	Jennifer Kruter	Desiree Lascarro
Mary Lavelle	Sarah Maginnis	Rosemarie Malloy
Nicole Mascetti	Jessica McFaul	Kerry Murphy
Kristen Nicholas	Kerri Parelhoff	PJ Petrow
Jessica Pike	Caroline Read	Bruce Reicher
Heidi Rockwell	Julia Shea	Samantha Smith
Cindy Stawecki	Catherine Teehan	Marci Titunick
Helen Vega	Brian Walis	Heather Walker
Leigh Ann Weil	Lindsey Welch	Annamarie Zimmermann

20. Approve the following staff for the Summer 2022 Curriculum Project Work. These projects will be funded by the ARP NJTSS Mental Health Support Grant.

<b>Summer 2022 Curriculum Projects (\$48/hour)</b>		
Katherine Baker	Erika Blumenfeld	Stephanie Chamberlin



Jennifer Kruter	Rosemarie Malloy	Kristin Nicholas
Laura Pinto	Sara Senger	Maura Telfer
Marci Titunick	Elizabeth Ullrich	

21. Appoint Erion Abazi to the position of Night Custodian at Reynolds School, Step 4, plus night stipend, effective July 1, 2022.
22. Appoint Linda Haggerty to the position of ABA Paraprofessional, effective September 1, 2022 Step 7, plus ABA stipend, subject to the satisfactory completion of the criminal history records check required by law.
23. Appoint Michelle Weinberg as a Home Instructor on an as-needed basis for up to 10 hours per week for an out-of-district student whose name is on file in the Board Office beginning July 5, 2022 through August 15, 2022 \$40/hr.
24. Appoint Ann McGovern, Confidential Secretary/Accounts Payable, to the stipend position of ACE Assistant Director for the 2022/2023 school year. \$20,000.00
25. Appoint Robyn Ranges, Cavallini Registered Nurse, to the stipend position of ACE Site Coordinator on Mondays for the 2022/2023 school year. \$5,000.00
26. Appoint Tracy Nussman, 2nd Grade Teacher, to the stipend position of ACE Site Coordinator on Tuesdays for the 2022/2023 school year. \$5,000.00
27. Appoint Sarah Maginnis, 1st Grade Teacher, to the stipend position of ACE Site Coordinator on Wednesdays for the 2022/2023 school year. \$5,000.00
28. Appoint Michelle Carucci, Paraprofessional, to the stipend position of ACE Site Coordinator on Thursdays for the 2022/2023 school year. \$5,000.00
29. Appoint Stacy Schiff, Preschool Teacher, to the stipend position of ACE Site Coordinator on Fridays for the 2022/2023 school year. \$5,000.00
30. Appoint Michelle Carucci to the position of Substitute ACE Team Member for the 2022/23 school year. \$27.50/hr
31. Appoint Sarah Maginnis to the position of Substitute ACE Team Member for the 2022/23 school year. \$30.00/hr
32. Appoint Tracy Nussman to the position of Substitute ACE Team Member for the 2022/23 school year. \$30.00/hr
33. Appoint Robyn Ranges to the position of Substitute ACE Team Member for the 2022/23 school year. \$27.50/hr
34. Appoint Stacy Schiff to the position of Substitute ACE Team Member for the 2022/23 school year. \$30.00/hr
35. Appoint Fatimah Alsaleem to the position of ACE Team Member for the 2022/23 school year. \$16.00/hr
36. Appoint Erika Blumenfeld to the position of ACE Team Member for the 2022/23 school year. \$24.00/hr
37. Appoint Mara Bunting to the position of ACE Team Member for the 2022/23 school year. \$24.00/hr

38.	Appoint Megan Conners to the position of ACE Team Member for the 2022/23 school year.	\$30.00/hr
39.	Appoint Philip D'Anna to the position of ACE Team Member for the 2022/23 school year.	\$24.00/hr
40.	Appoint Darya DeAngelo to the position of ACE Team Member for the 2022/23 school year.	\$16.00/hr
41.	Appoint Heather Federico to the position of ACE Team Member for the 2022/23 school year.	\$27.50/hr
42.	Appoint Amanda Feijo to the position of ACE Team Member for the 2022/23 school year.	\$30.00/hr
43.	Appoint Susan Kasnia-Flood to the position of ACE Team Member for the 2022/23 school year.	\$27.50/hr
44.	Appoint Pamela Flynnne to the position of ACE Team Member for the 2022/23 school year.	\$20.00/hr
45.	Appoint Laura Fox to the position of ACE Team Member for the 2022/23 school year.	\$20.00/hr
46.	Appoint Angela Griffin to the position of ACE Team Member for the 2022/23 school year.	\$27.50/hr
47.	Appoint Jake Halperin to the position of ACE Team Member for the 2022/23 school year.	\$16.00/hr
48.	Appoint Allison Iodice to the position of ACE Team Member for the 2022/23 school year.	\$24.00/hr
49.	Appoint Katherine Kaldawi to the position of ACE Team Member for the 2022/23 school year.	\$24.00/hr
50.	Appoint Elizabeth Keslo to the position of ACE Team Member for the 2022/23 school year.	\$16.00/hr
51.	Appoint Angela LaRosa to the position of ACE Team Member for the 2022/23 school year.	\$24.00/hr
52.	Appoint Laura Maimone Roskamp to the position of ACE Team Member for the 2022/23 school year.	\$22.00/hr
53.	Appoint Elissa Mark to the position of ACE Team Member for the 2022/23 school year.	\$27.50/hr
54.	Appoint Catherine Morrone to the position of ACE Team Member for the 2022/23 school year.	\$24.00/hr
55.	Appoint Catherine Merritt to the position of ACE Team Member for the 2022/23 school year.	\$27.50/hr
56.	Appoint Linda Miller to the position of ACE Team Member for the 2022/23 school year.	\$27.50/hr
57.	Appoint Gianna Mundy to the position of ACE Team Member for the 2022/23 school year.	\$16.00/hr
58.	Appoint Holly Nachmany to the position of ACE Team Member for the 2022/23 school year.	\$22.00/hr
59.	Appoint Rachel Nagy to the position of ACE Team Member for the 2022/23 school year.	\$24.00/hr

60.	Appoint Melissa Ng to the position of ACE Team Member for the 2022/23 school year.	\$18.00/hr
61.	Appoint Brooke Phillips to the position of ACE Team Member for the 2022/23 school year.	\$16.00/hr
62.	Appoint Christa Rauch to the position of ACE Team Member for the 2022/23 school year.	\$22.00/hr
63.	Appoint Caroline Read to the position of ACE Team Member for the 2022/23 school year.	\$24.00/hr
64.	Appoint Bruce Reicher to the position of ACE Team Member for the 2022/23 school year.	\$30.00/hr
65.	Appoint Eileen Rodda to the position of ACE Team Member for the 2022/23 school year.	\$27.50/hr
66.	Appoint Payal Sheth to the position of ACE Team Member for the 2022/23 school year.	\$27.50/hr
67.	Appoint Sienna Shrier to the position of ACE Team Member for the 2022/23 school year.	\$16.00/hr
68.	Appoint Sab Skenderi to the position of ACE Team Member for the 2022/23 school year.	\$22.00/hr
69.	Appoint Carol Stevens to the position of ACE Team Member for the 2022/23 school year.	\$24.00/hr
70.	Appoint Gari Lenkowsky to the position of ACE Team Member for the 2022/23 school year.	\$16.00/hr
G.	Substitutes/Consultants/Volunteers	
1.	Approve the reappointment of substitutes for the 2022/23 school year, as per attached.	
2.	Approve the reappointment of consultants for the 2022/23 school year, as per attached.	
3.	Approve the following Child Study Team staff members to provide evaluations for 15 students who are scheduled to be evaluated during Summer 2022:	Hourly rate
	<div>Meredith Ardito</div> <div>Kristen Groen</div> <div>Elayne Stern</div>	<div>Kelly Diverio</div> <div>Carolyn Lane</div> <div>Alexis Yotka</div>
4.	Approve the following teachers to attend initial eligibility meetings for students being evaluated by the Child Study Team during Summer 2022:	Hourly rate
	<div>Anthony Farinacci</div> <div>Stacy Schiff</div> <div>Lyndsey Welch</div>	<div>Amanda Feijo</div> <div>Julia Shea</div> <div>Caitlin Gervasio</div> <div>Christine Thies</div>
5.	Approve the following consultants to conduct summer evaluations:	
	<div>Elana Rosenbaum</div> <div>Nicole Fennell</div>	<div>\$425/eval.</div> <div>Hourly rate</div>
6.	Approve Nicole Fennell to provide Physical Therapy services for two preschool students as Compensated Education due to Covid. (Fifteen (15) 30-minute sessions per child, up to 7.5 hours per child during July and August 2022.)	Hourly rate
7.	Approve Bina Rivard to conduct assessments for up to 10 hours, for an out-of-district student whose name is on file in the Board Office.	Hourly rate
8.	Approve the following Student Support Team staff members for the 2022/223 school year:	

Gianna Apicella	Katherine Baker	Michael DeSocio
Meghan Ennis	Julie Fallon	Lauren Foca
Kristen Groen	David Kaplan	Rachel Leonard
James McCusker	Jillian Menendez	Sean O'Connor
Peter J Petrow	Laura Pinto	Carlos Ramirez
Stacy Schiff	Erik Schlemm	Devin Severs
Stefanie Slacin	Brian Wallis, Jr.	Alexis Yotka

9. Approve Charlotte Miller as a School Psychologist student intern with the Child Study Team for the 2022/23 school year.

H. Salary Guide

1. Approve the 2022/23 Substitute Rate/Payroll Calculations Guide, as per attached.

**FINANCE :**

**Mrs. Imbasciani**

**A motion was made by Mrs. Gandara and seconded Mrs. Ginsberg to approve Finance Consent Agenda Items A through VVVV and was approved by all in attendance.**

- A. Approve the Minutes of Board Meeting:

May 9, 2022

- B. Approve the Bills List for May 2022 as follows:

10	General Current Expense	\$77,830.82
11	General Current Expense	\$2,093,281.34
12	Capital Outlay	\$213,354.75
20	Special Revenue Funds	\$32,724.42
50	Milk	\$188.57
60	Enterprise Fund	\$18,186.24
	Total	\$2,435,566.14

- C. Approve the Transfers for May 2022.
- D. Approve the Board Secretary and Treasurer's Reports dated May 2022 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.
- E. Approve Application for Payment # 2 for Panoramic Window & Door Systems, Inc., for the Partial Window Replacement Project (Phase 2) at Reynolds School, in the amount of \$253,021.00. This is the final payment for this project.
- F. Approve the renewal for Toilet Room Facilities for Kindergarten Classrooms in Reynolds School, rooms 99, 100, 101, 102, 103 and 104, for the 2022/23 school year.
- G. Approve the Application for Dual Use of Educational Space for Bogert School room 11, for the 2022/23 school year.
- H. Authorize the Business Administrator/Board Secretary to pay bills during the months of July and August 2022. These payments will be approved at the next regularly scheduled meeting.

- I. Authorize the Board Secretary or, as an alternate, the Treasurer, to make wire transfers to/from all the authorized accounts.

- J. Approve the following Resolution:

**WHEREAS**, NJASA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board Resolution; and

**WHEREAS**, the Upper Saddle River Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

**WHEREAS**, the Upper Saddle River Board of Education has determined that an amount not to exceed \$1,000,000 is available for such purpose of transfer;

**NOW, THEREFORE BE IT RESOLVED**, by the Upper Saddle River Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- K. Approve the following Resolution:

**WHEREAS**, NJAC 6A:26A-4.2, permits a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

**WHEREAS**, the aforementioned statute authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board Resolution; and

**WHEREAS**, the Upper Saddle River Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

**WHEREAS**, the Upper Saddle River Board of Education has determined that an amount not to exceed \$500,000 is available for such purpose of transfer;

**NOW, THEREFORE BE IT RESOLVED**, by the Upper Saddle River Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- L. Accept the donation of four (4) recurring grants for Reynolds School from the Upper Saddle River Educational Foundation (USREF) in the amount of \$1,679.00.
- M. Accept the donation of two (2) recurring grants for Bogert School from the Upper Saddle River Educational Foundation (USREF) in the amount of \$1,700.00.
- N. Accept the donation of four (4) recurring grants for Cavallini Middle School from the Upper Saddle River Educational Foundation (USREF) in the amount of \$7,060.00.
- O. Approve the FY22 ESEA Title II-A Grant expenditures for stipends as follows:

Erika Zeccardi     \$10,000

P. Refuse funding for the FY22 ARP Homeless II monies.

Q. Accept funding for the FY23 ESEA Grant as follows:

Title I Part A	\$27,981
Title IIA	\$16,438

R. Refuse FY23 ESEA Title III monies.

S. Approve the submission of the FY23 ESEA Grant application.

T. Accept funding for the FY23 IDEA Grant as follows:

IDEA Basic	\$243,656
IDEA Preschool	\$13,919

U. Approve FY23 IDEA Grant expenditures for salaries as follows:

		<b>% of Salary</b>	<b>Amount</b>
1.	<b>Preschool Handicapped</b>		
	Zumbano	59%	\$13,919
2.	<b>Part B Basic</b>		
	Aufiero	100%	\$23,845
	DiFranco	100%	\$22,840
	Ho	100%	\$22,431
	Khalessi	100%	\$23,431
	Martino	100%	\$23,845
	Popeil	100%	\$23,451
	Quinones	100%	\$23,931
	Rohdiek	100%	\$24,431
	Scotti	100%	\$23,845
	Stevens	100%	\$23,845
	Wehrle	35%	\$7,761

V. Approve the submission of the FY23 IDEA Basic and IDEA Preschool Grant applications.

W. Approve the FY22 ARP Accelerated Learning Coaching and Education Support Grant expenditures for stipends as follows:

Erika Zeccardi	\$7,000
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X. Approve the FY23 ARP Accelerated Learning Coaching and Education Support Grant expenditures for stipends as follows:

Erika Zeccardi	\$7,000
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Y. Approve FY23 ARP ESSER III Grant expenditures for salaries as follows:

	<b>% of Salary</b>	<b>Amount</b>
TBD (Cavallini)	TBD	\$57,305
Stephanie Pirsos (Bogert)	61%	\$57,305
Marci Titunick (Reynolds)	78%	\$57,305

- Z. Approve FY22 ARP ESSER III Grant expenditure for Book Club Administrative Assistant stipend as follows:

Susan Doherty \$1,500

- AA. Approve FY23 ARP ESSER III Grant expenditures for Book Club stipends as follows:

<b>Dates TBD (\$500 per Club)</b>		
Chelsea Chiellini	Megan Conners	Allison Iodice
Katherine Kaldawi	Jennifer Kruter	Nicole Mascetti
Jennifer Moss	Kristen Nicholas	Sarah Samuels
Emily Whitman	Erika Zeccardi	

- BB. Approve FY23 ARP Evidence-Based Summer Learning Grant expenditures for Summer Explorations stipends as follows:

<b>Week 1 (July 11 – July 15, 2022 (\$1,000/Session)</b>		
Ilene Brovender	Carey Goralski	Allison Iodice
Katherine Kaldawi	Kristin Martin	Nicole Mascetti
Tracy Nussman	Jaclyn Passanante	Carlos Ramirez
Robyn Ranges	Stefanie Slacin	Brian Walis
Emily Whitman		

<b>Week 2 (July 11 – July 15, 2022 (\$1,000/Session)</b>		
Ilene Brovender	Megan Conners	Ailish Fillis
Carey Goralski	Allison Iodice	Rosemarie Malloy
Carlos Ramirez	Stefanie Slacin	Christine Thies
Brian Walis	Jason Weinstein	Annamarie Zimmermann

- CC. Approve FY23 ARP Accelerated Learning, Coaching and Educator Support Grant expenditures for Summer 2022 Curriculum Project work as follows:

<b>Summer 2022 Curriculum Projects (\$48/hour)</b>		
Nadia Balsamo	Erika Blumenfeld	Amy Caravela
Stephanie Chamberlin	Mary Dixon	Carey Goralski
Allison Iodice	Devon Joy	Katherine Kaldawi
Valerie Kersting	Jennifer Kruter	Desiree Lascarro
Mary Lavelle	Sarah Maginnis	Rosemarie Malloy
Nicole Mascetti	Jessica McFaul	Kerry Murphy
Kristen Nicholas	Kerri Parelhoff	PJ Petrow
Jessica Pike	Caroline Read	Bruce Reicher
Heidi Rockwell	Julia Shea	Samantha Smith
Cindy Stawecki	Catherine Teehan	Marci Titunick
Helen Vega	Brian Walis	Heather Walker
Leigh Ann Weil	Lindsey Welch	Annamarie Zimmermann

- DD. Approve FY23 ARP NJTSS Mental Health Support Staffing Grant expenditures for Summer 2022 Curriculum Project work as follows:

<b>Summer 2022 Curriculum Projects (\$48/hour)</b>		
Katherine Baker	Erika Blumenfeld	Stephanie Chamberlin

Jennifer Kruter	Rosemarie Malloy	Kristin Nicholas
Laura Pinto	Sara Senger	Maura Telfer
Marci Titunick	Elizabeth Ullrich	Heather Walker
Erika Zeccardi		

EE. Approve FY23 ARP NJTSS Mental Health Support Staffing Grant expenditures for stipends as follows:

Katherine Baker \$7,000

FF. Approve FY23 ARP Evidence-Based Comprehensive Beyond the School Day Grant expenditures for ACE stipends as follows:

	<b>% of Stipend</b>	<b>Amount</b>
Michelle Carrucci	100%	\$5,000
Sarah Maginnis	100%	\$5,000
Tracy Nussman	100%	\$5,000
Robyn Ranges	100%	\$5,000
Stacy Schiff	100%	\$5,000
Ann McGovern	75%	\$15,000

GG. Appoint Lerch, Vinci and Higgins as the district's auditors for the June 30, 2023 audit in the amount of \$25,500.00.

HH. Reaffirm the following Resolution:

**RESOLUTION TO CONTINUE MEMBERSHIP IN THE NORTHEAST BERGEN  
COUNTY SCHOOL BOARD INSURANCE GROUP**

**WHEREAS**, a number of Boards of Education in Bergen County have joined together to form a Joint Insurance GROUP as permitted by N.J. Title 18A:18B; and

**WHEREAS**, said GROUP was approved effective July 1, 1985 by the New Jersey Commissioner of Insurance and has been in operation since that date; and

**WHEREAS**, the Bylaws and regulations governing the creation and operation of this Insurance GROUP contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a GROUP; and

**WHEREAS**, the Board of Education of Upper Saddle River has determined that membership in the NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP is in the best interest of the District;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of Upper Saddle River does hereby agree to renew membership in the NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2022 to June 30, 2025.

**BE IT FURTHER RESOLVED** that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District, and

**BE IT FURTHER RESOLVED** that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the GROUP as are required by the Group's Bylaws and to deliver the same to the Executive Director.

II. Reaffirm the following Resolution:

**WHEREAS**, the Upper Saddle River Board of Education is a member of the Northeast School Board Insurance Group (NESBIG);



**WHEREAS**, the bylaws of the NESBIG require that each Board appoint a Risk Management Consultant to perform various professional services pursuant to agreement attached hereto; and

**WHEREAS**, the bylaws for NESBIG indicate a minimum fee equal to 6% of the Board's assessment which expenditures represent reasonable compensation for the services required and is included in the Board's assessment; and

**WHEREAS**, the Board authorizes NESBIG to pay this amount directly to the Risk Management Consultant; and

**WHEREAS**, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

**NOW, THEREFORE, BE IT RESOLVED** by the Upper Saddle River Board of Education that the Voza Agency is hereby appointed Risk Management Consultant in accordance with the Fund's bylaws for the period July 1, 2022 to June 30, 2025; and

**BE IT FURTHER RESOLVED** that the Board Secretary and Business Administrator are hereby authorized and directed to execute the Consultant's agreement annexed hereto.

- JJ. Approve the joint Purchasing Agreement between the Region V Council for Special Education/River Edge Board of Education and the Upper Saddle River Board of Education for providing the joint purchase of direct services and evaluations in the following areas: Occupational, Physical, Speech Therapist Audiologist, Behaviorist, Learning Disabilities Teacher Consultant, Psychologist, Social Worker, Teacher of the Deaf, Assistive Technology, Transition Services, Reading Specialists, Nursing, Certified Health Aides, 1-1 Aides, Home Instructor, Home Supports, Parent Training (POP), Translators, Educational Equipment and other educational services on an as-needed basis throughout the year, effective July 1, 2021 to June 30, 2022.
- KK. Authorize the Business Administrator/Board Secretary to enter into a Cooperative Pricing Agreement with the Bergen County Cooperative for the purchase of goods and services for the 2022/23 school year.
- LL. Authorize the Business Administrator/Board Secretary to enter into a Cooperative Pricing Agreement with the Educational Services Commission of New Jersey (ESCNJ) for the purchase of goods and services for the 2022/23 school year.
- MM. Authorize the Business Administrator/Board Secretary to enter into a Cooperative Pricing Agreement with Sourcewell for the purchase of competitively solicited contracts for the 2022/23 school year.(Member #8560)
- NN. Authorize the Business Administrator/Board Secretary to enter into a Cooperative Pricing Agreement with US Communities Government Purchasing Alliance for the purchase of goods and services for Trane for the 2022/23 school year.
- OO. Approve the following Resolution:

**A RESOLUTION OF THE BOARD OF EDUCATION OF THE UPPER SADDLE RIVER SCHOOL DISTRICT IN UPPER SADDLE RIVER, NEW JERSEY, APPROVING THE TERMS AND CONDITIONS OF THE INTERLOCAL AGREEMENT BETWEEN REGION 4 EDUCATION SERVICE CENTER, LEAD AGENCY FOR THE COOPERATIVE PURCHASING NETWORK (TCPN), PROVIDING FOR A COOPERATIVE PURCHASING PROGRAM FOR GOODS AND SERVICES; DESIGNATING DANA IMBASCIANI, BUSINESS ADMINISTRATOR/BOARD SECRETARY, AS OFFICIAL REPRESENTATIVE OF THE UPPER SADDLE RIVER SCHOOL DISTRICT RELATING TO THE PROGRAM**

**WHEREAS**, the Board of Education of the Upper Saddle River School District has been presented a proposed Interlocal Agreement by and between the Region 4 Education Service Center, lead agency for The Cooperative Purchasing Network (TCPN), and the Upper Saddle River School District found to be acceptable and in the best interests of the Upper Saddle River School District and its citizens, are hereby in all things approved.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE UPPER SADDLE RIVER SCHOOL DISTRICT, UPPER SADDLE RIVER, NEW JERSEY**

Section I. The Terms and Conditions of the agreement having been reviewed by the Board of Education of the Upper Saddle River School District and found to be acceptable and in the best interests of the Upper Saddle River School District and its citizens are hereby in all things approved.

Section II. The Business Administrator/Board Secretary, Dana Imbasciani, of the Upper Saddle River School District under the direction of the Board of Education of the Upper Saddle River School District is hereby designated to act for the Upper Saddle River School District in all matters relating to The Cooperative Purchasing Network including the designation of specific contracts in which the Upper Saddle River School District desires to participate.

Section III. This Resolution shall become effective from and after its passage.

PP. Approve the following Resolution:

**A RESOLUTION OF THE BOARD OF EDUCATION OF THE UPPER SADDLE RIVER SCHOOL DISTRICT IN UPPER SADDLE RIVER, NEW JERSEY, APPROVING THE TERMS AND CONDITIONS OF THE INTERLOCAL AGREEMENT BETWEEN REGION 14 EDUCATION SERVICE CENTER, LEAD AGENCY FOR NCPA, PROVIDING FOR A COOPERATIVE PURCHASING PROGRAM FOR GOODS AND SERVICES; DESIGNATING DANA IMBASCIANI, BUSINESS ADMINISTRATOR/BOARD SECRETARY, AS OFFICIAL REPRESENTATIVE OF THE UPPER SADDLE RIVER SCHOOL DISTRICT RELATING TO THE PROGRAM**

**WHEREAS**, the Board of Education of the Upper Saddle River School District has been presented a proposed Interlocal Agreement by and between the Region 14 Education Service Center, lead agency for NCPA, and the Upper Saddle River School District found to be acceptable and in the best interests of the Upper Saddle River School District and its citizens, are hereby in all things approved.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE UPPER SADDLE RIVER SCHOOL DISTRICT, UPPER SADDLE RIVER, NEW JERSEY**

Section I. The Terms and Conditions of the agreement having been reviewed by the Board of Education of the Upper Saddle River School District and found to be acceptable and in the best interests of the Upper Saddle River School District and its citizens are hereby in all things approved.

Section II. The Business Administrator/Board Secretary, Dana Imbasciani, of the Upper Saddle River School District under the direction of the Board of Education of the Upper Saddle River School District is hereby designated to act for the Upper Saddle River School District in all matters relating to NCPA including the designation of specific contracts in which the Upper Saddle River School District desires to participate.

Section III. This Resolution shall become effective from and after its passage.

QQ. Approve the following Resolution:

Pursuant to PL 2015, Chapter 47, the Upper Saddle River Board of Education intends to renew, award or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations;

in particular, New Jersey Title 18A:18. et. seq., NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200.317 et. Seq.:

Alliance for Competitive Telecommunications with ESCNJ  
 Atlantic Business Products  
 Bergen County Special Services  
 Calderone Enterprises LLC  
 Centris Group  
 Delta Dental  
 DiCara Rubino Architects  
 Educational Data Services (Ed-Data)  
 Gente  
 Lightpath  
 NJ State Health Benefits Program  
 Northeast Bergen County School Board Insurance Group (NESBIG)  
 Panoramic Windows and Door Systems, Inc.  
 Premier Group, Inc.  
 Region 1/Mahwah Board of Education  
 Scholastic Bus Company

RR. Approve the following Resolution:

**BE IT RESOLVED BY THE UPPER SADDLE RIVER BOARD OF EDUCATION** that the Board authorizes the procurement of goods and services through the state agency for the 2022/23 school year as follows:

**WHEREAS**, Title 18A:18A-10 provides that the Board of Education without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

**WHEREAS**, The Upper Saddle River School District has the need, on a timely basis, to procure goods and services utilizing state contracts, and

**WHEREAS**, the Upper Saddle River Board of Education desires to authorize its purchasing agent for the 2022/23 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

**NOW, THEREFORE, BE IT RESOLVED**, that the Upper Saddle River Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State of the Division of Purchase and Property utilizing various vendors as listed:

Vendor	State Contract/ MRESC/ESCNJ	Ed Data	Item/Services
A.N.A. Painting	A15451		Painting
Apple	ESCNJ 18/19-67		Educational Products
Aspire Technologies		11075	Technology
Atlantic Tomorrow's Office	MRESC 15/16-20		Document Management Services
ATRA Janitorial Supply Co.	090320MSRP		Custodial Supplies
ATRA Janitorial Supply Co.	ESCNJ 18/19-35		Maintenance and Equipment
ATRA Janitorial Supply Co.	090320GREEN		Custodial Green Products
Blackboard, Inc.	NCPA 01-03		Digital Media Management
Blick Materials	QD20EDS-NJ-2022		Art Supplies
Cablevision Lightpath	ESCNJ 17/18-45		Telecommunications
Combustion Service Corp	EDS10392		Heating
CDWG	ESCNJ 18/19-03		Tech Supplies Services
Combustion Service Corp.	ESCNJ 16/17-22		Time and Materials

DEMCO		C80901	Library Supplies/Furniture
D & L Paving Contractors	EDS10980		Paving
Direct Energy	ESC NJ 20/21-10		Electricity
Direct Energy	ESC NJ 20/21-11		Gas
Downes Tree Service Co.	ESC NJ 20/21-02		Tree Service
Eastern Datacomm	ESC NJ 18/19-16		Communications Systems
Frontline Technologies	NCPA 01-102		Cloud Administrative Solutions
Generations Services	10972	9740/9748	Time and Materials
Generation Technologies	HCESC 19-07		Lighting
Grainger		11063	Custodial Supplies
Johnson Controls	NCPA 02-07		HVAC Equipment and Services
Keyboard Consultants	EDDATA2020		Tech/AV/Computer
Lakeshore		11004	Teaching Aids/Learning Materials
Pitsco Education		800041	Rocketry
Pitsco Education		800040	Tech Supplies
Pitsco Education		800039	Elementary Science Supplies
Pro Academy Furniture	P09282021		Furniture
Really Good Stuff		11004	Teaching Aids
RFS Commercial	ESC NJ 20/21-01		Furniture/Accessories
RFS Commercial	ESC NJ 18/19-59		Concrete Repair Systems
RIS Construction Corp.		10969/10977	Time & Materials
School Specialty Inc.		7791035523	General Classroom Supplies
School Specialty Inc.		Q-115097	Elementary Science Supplies
School Specialty Inc.	ESC NJ/AEPA18-D	7792672032	Furniture
School Specialty Inc.		Q-115331	Fine Art Supplies
School Specialty Inc.		Q-115229	Physical Ed Supplies
School Specialty Inc.		Q-116661	Teaching Aids
SHI	E-8801-ACESPS		Computer Equipment/Devices
Staples		SPLS11440	Copy/Duplicator Supplies
Staples		SPLS9829	Office/Computer Supplies
Staples		SPLS10430	Furniture
Staples		SPLS11063	Custodial Supplies
Trane U.S. Inc.	USC15-JLP-023		HVAC Equipment
Tri-State Folding Partitions		10413	Gym Equipment
W.B. Mason	EDS-NJ-N#10723		Copy/Duplicator Supplies
W.B. Mason	EDS-NJFA#11005		Fine Art Supplies
W.B. Mason	EDS-FURNMSRP9320		Furniture
W.B. Mason	ESC NJ18/19-02		Office Supplies
W.B. Mason		7550	Custodial Supplies
White Rock Corp.	Bergen Co-op 17-50.1		Roof Repairs/Replacement
White Rock Corp.	BC-BID-21-68		Roof Repairs/Replacement
White Rock Corp.	CK04-BERGEN		Roof Repairs/Replacement
White Rock Corp.	11BECCPRES1032-211		Roof Repairs/Replacement

- SS. Authorize the Business Administrator/Board Secretary to establish petty cash accounts for the 2022/23 school year in accordance with Board Policy # 6620 as follows:

Location	Amount	Per Incident Amount*
Board Office	\$500.00	\$50.00
Reynolds School	\$500.00	\$50.00
Bogert School	\$500.00	\$50.00
Cavallini Middle School	\$500.00	\$50.00

\* No individual purchase shall exceed the per incident amounts indicated above.

- TT. Approve a rate of \$15,000.00 per child for non-resident tuition students and a rate of \$550.00 per child to a maximum of \$900.00 per year for a family for professional courtesy tuition students for the 2022/23 school year.

- UU. Approve a rate of \$3,750.00 per child for the Integrated Pre-School for the 2022/23 school year.
- VV. Accept nineteen (19) tuition students, whose names are on file in the Board Office, for the 2022/23 school year.
- WW. Accept ten (10) professional courtesy tuition students, whose names are on file in the Board Office, for the 2022/23 school year.
- XX. Accept sixteen (16) Integrated Pre-School tuition students, whose names are on file in the Board Office, for the 2022/23 school year.
- YY. Approve the following list of School Clearance Risk Assessment Vendors for the 2022/23 school year:
- Bergen County Special Services CAPE Resource Center
  - Bergen's Promise
  - CarePlus NJ, Inc.
  - Christian Health Care Center
  - Comprehensive Behavioral Healthcare, Inc.
  - Page Miliotis, LCSW
  - Pamela Brodie, Ph. D.
  - Pediatric Neuropsychology and Therapy
  - Special Child Health Services-Case Management
  - Steven J. Myers, Ph. D.
  - The Center for Psychological Enhancement
  - Turn the Mind DBT
  - V. Alex Kehayan, Ed. D.
  - West Bergen Center for Children and Youth
  - West Bergen Counseling Center
  - West Bergen Mental Healthcare
- ZZ. Approve the contract with Bergen County Special Services School District, Educational Enterprises Division for the provision of Audiological Services, not to exceed \$3,760.00, for four students whose names are on file in the Board Office for the 2022/23 school year.
- AAA. Approve Dr. Hugh Bases to conduct a pediatric evaluation for a student, whose name is on file in the Board Office, in the amount of \$650.00
- BBB. Approve the admittance of a student whose name is on file in the Board Office to Four Winds for the period May 31, 2022 through June 15, 2022 at an estimated tutorial cost of \$60/hour, \$120/day.
- CCC. Approve private tutoring in lieu of the Orton Gillingham Program for a student for July and August 2022 in the amount of \$1,900 as per the settlement agreement.
- DDD. Approve St. Joseph's Radiology Department to provide a Video Swallow Test evaluation for an Out-of-District student in the amount of \$500.00.
- EEE. Approve the placement of the following Special Education students, whose names are on file in the Board Office, in extended year summer programs in accordance with Individual Education Plans:
- Two students      Banyan Elementary School
  - One student      Bleshman Regional Day School
  - Two students      CTC Academy

One student      BCSSD - HIP - MP Godwin

- FFF. Approve the placement of thirty-seven (37) Special Education students, whose names are on file in the Board Office, in the Quad Extended School Year Program.
- GGG. Approve the placement of the following Special Education students, whose names are on file in the Board Office, in accordance with their Individual Education Plans for the 2022/23 school year:
- |              |                             |
|--------------|-----------------------------|
| Two students | Banyan Elementary School    |
| One student  | Blesman Regional Day School |
| Two students | CTC Academy                 |
| One student  | BCSSD - HIP - MP Godwin     |
- HHH. Decline participation in the Special Milk Program sponsored by the New Jersey Department of Agriculture for the 2022/23 school year.
- III. Approve the Agreement for Consultant Services with Noel Baxter for two elementary workshops on June 20, 2022, at a total cost of \$2,500.00.
- JJJ. Approve the Agreement for Consultant Services with Marcy Nanus for one administrator communications workshop in June 2022, at a total cost of \$500.00.
- KKK. Approve the Agreement for Consultant Services with Stacey Tolpa for one administrator communications workshop in June, 2022, at a total cost of \$500.00.
- LLL. Approve the agreement for scanning and digitally storing payroll and personnel records with Accuscan, in an amount not to exceed \$2,500.00 for the 2022/23 school year. (Pricing based on NJ State Approved Co-op # 65 MCESCCPS RFP#ESCJ 16/17-48 Bid Term 7/1/2017 – 6/30/2020; Extended 06/30/2022)
- MMM. Approve the agreement with Alarm & Communication Technologies for preventive maintenance and fire alarm monitoring at Reynolds and Bogert Schools in the amount of \$948.00 for the 2022/23 school year.
- NNN. Approve the agreement with Automatic Suppression & Alarm Systems, Inc. for the Cavallini Middle School fire alarm system testing, preventive maintenance and remote central monitoring in the amount of \$2,000.00 for the 2022/23 school year.
- OOO. Approve the contract renewal with Blackboard Inc. in the amount of \$11,512.26 for the 2022/23 school year.
- PPP. Approve the contract with Brightly Software Inc. for Maintenance Direct Service and MySchoolDude in the amount of \$3,230.59 for the 2022/23 school year.
- QQQ. Approve the contract with Brightly Software Inc. for Technology Essentials (Incident) Service in the amount of \$1,795.61 for the 2022/23 school year.
- RRR. Approve the maintenance contract with Butler Water Corrections for boiler water treatment services in the amount of \$2,550.00 for the period October 2022 through March 2023.
- SSS. Approve the contact with Combustion Service Corp. for boiler cleaning, inspection and efficiency testing in the amount of \$6,440.00.
- TTT. Approve the service agreement with Computer Solutions, Inc. in the amount of \$8,976.00 for the 2022/23 school year.
- UUU. Approve the contract with Cream-O-Land Dairies with an increase not to exceed five cents (\$.05) in the

monthly 'Class 1' increased or decreased marginal price per half-pint as announced by the Federal Market Administrator for the 2022/23 school year.

- VVV. Approve the contract with Delta Dental with no increase for the 2022/23 school year.
- WWW. Approve Diamond Floor Systems LLC to seal the floors in three (3) bathrooms in Bogert at a total cost of \$2,190.00. (22/23 Budget)
- XXX. Approve Diamond Floor Systems LLC to seal the floors and apply quartz non-slip finish to the locker and storage room floors in Cavallini at a total cost of \$17,125.00. (22/23 Budget).
- YYY. Approve the licensing and maintenance agreement with Educational Data Services, Inc. in the amount of \$4,110.00 for the 2022/23 school year.
- ZZZ. Approve the agreement for Cooperative Skills Trade Compliance Services and Ancillary Bids Services with Educational Data Services, Inc. in the amount of \$2,000.00 for the 2022/23 school year.
- AAAA. Approve the service agreements with Frontline Technologies for the 2022/23 school year for the following:
- |                   |             |
|-------------------|-------------|
| AESOP             | \$9,249.10  |
| Applitrack System | \$3,366.36  |
| IEP-Direct        | \$16,607.88 |
| 504               | \$829.63    |
- BBBB. Approve the service agreement with Generator Man in the amount of \$545.00 for Reynolds and \$545.00 for Bogert for the 2022/23 school year.
- CCCC. Approve the service agreement with Genesis Educational Services Student Information System in the amount of \$11,237.00 for the 2022/23 school year.
- DDDD. Approve the contract with Gente for the 2022/23 school year for FSA and Vision administration services.
- EEEE. Approve the Annual Employee Assistance Contract with Good Samaritan Hospital in an amount not to exceed \$4,000.00, for the 2022/23 school year.
- FFFF. Approve the planned maintenance contract renewal with HandiLift in the amount of \$1,119.00 for Bogert/ Reynolds and \$1,250.00 for Cavallini for the 2022/23 school year.
- GGGG. Approve the maintenance agreement with Johnson Controls, Inc. in the amount of \$20,713.00 for the 2022/23 school year.
- HHHH. Approve Kala Construction, LLC to supply and install new quartz sills in all windows facing the Learning Habitat at a total cost of \$11,800.00. (22/23 Budget)
- IIII. Approve the agreement for comprehensive environmental services from Karl and Associates in the amount of \$6,100.00 for the 2022/23 school year.
- JJJJ. Approve the agreement with N.A.S. Security Systems, Inc. for central station monitoring and 24-hour test for the District at a total cost of \$1,410.00 for the 2022/23 school year.
- KKKK. Approve the services agreement with njschooljobs.com in the amount of \$2,000.00 for the 2022/23 school year.
- LLLL. Approve the maintenance agreement for annual inspections with Open Systems Metro in the amount of \$1,895.00 for the 2022/23 school year.

MMMM. Approve Quest Diagnostics to provide Substance Abuse Lab-Based Testing and Services for the 2022/23 school year, on a per person basis, as follows:

COC Collection Fee	\$11.00
COC Collection Fee	\$15.50
SAP 5-50 W/NIT	\$20.00

NNNN. Approve the service agreement with Stewart & Stevenson Power Products LLC in the amount of \$3,439.00 for the 2022/23 school year.

OOOO. Approve the agreement for policy alert and support system annual maintenance with Strauss Esmay Associates, LLP in the amount of \$4,835.00 for the 2022/23 school year.

PPPP. Approve the service contract renewal with Trane in the amount of \$47,532.00 for the 2022/23 school year.

QQQQ. Approve the following Resolution:

### RESOLUTION

#### **A Resolution to authorize participation in the State Health Benefits Program and/or School Employees' Health Benefits Program of the State of New Jersey**

**BE IT RESOLVED** that the Upper Saddle River Board of Education (hereinafter referred to as "the Board"), SSS ID # 22-600-2357, hereby elects to participate in the Health Program provided by the New Jersey State Health Benefits Act of the State of New Jersey (N.J.S.A. 52:14-17.26 and N.J.S.A. 52:14-17.46.2) and to authorize coverage for all the employees and their dependents thereunder in accordance with the statute and regulations adopted by the State Health Benefits Commission and/or School Employees' Health Benefits Commission.

**WHEREAS** the Board will not have a stand-alone prescription drug plan and understands that prescription drug coverage will be provided based on the medical plan chosen by the subscriber.

**WHEREAS** the Board will be maintaining Delta Dental as its dental plan.

**WHEREAS** the Board elects 30 hours per week (average) as the minimum requirement for full time status in accordance with N.J.A.C. 17:9-4.6.

**WHEREAS** the Board, as a participating employer, will remit to the State Treasury all charges due on account of employee and dependent coverage and periodic charges in accordance with the requirements of the statute and the rules and regulations duly promulgated thereunder.

**WHEREAS** Linda Miller, Confidential Secretary and Payroll & Benefits is appointed to act as Certifying Officer in the administration of this program.

**NOW, THEREFORE, BE IT RESOLVED** that this Resolution shall take effect immediately and coverage shall be effective as of July 1, 2021 or as soon thereafter as it may be effectuated pursuant to the statutes and regulations (can be no less than 75 or 90 days pursuant to the provisions of N.J.S.A. 17:9-1.4).

RRRR. Approve the following Resolution:

**WHEREAS**, the Upper Saddle River Board of Education (hereinafter referred to as the "Board") recognizes that, in the course of performing regular school district business, the Superintendent, the Business Administrator/Board Secretary, the Administrators and the Board Office Secretaries, must engage in travel activities; and



**WHEREAS**, employees who incur travel expenses in the course of regular school district business should be reimbursed; and

**WHEREAS**, regular business travel shall be defined as all official business travel, including attendance at meetings, conferences and any other gatherings which are not training functions, training seminars, conventions or conferences in which the primary purpose of employee attendance is the development of new skills and knowledge or the reinforcement of these skills and knowledge in a particular field related to school district operations; and

**WHEREAS**, the Board desires to approve an annual maximum amount per employee for regular business travel for which Board approval is not necessary prior to reimbursement; and

**WHEREAS**, the Board believes \$600 is the appropriate annual maximum amount per employee for regular business travel.

**NOW THEREFORE BE IT RESOLVED**, that, subject to the applicable restrictions and requirements set forth in the New Jersey travel payment guidelines as established by the Department of the Treasury, as well as those guidelines established by the Office of Management and Budget, except to the extent that said guidelines conflict with the provisions of Title 18A of the New Jersey Statutes, the Board hereby approves \$600 as the annual maximum amount per employee (as listed above) for regular business travel.

SSSS. Approve the following Resolution:

**WHEREAS**, the Upper Saddle River Board of Education (hereinafter referred to as the "Board") recognizes that, in the course of performing regular school district business, the Child Study Team staff, must engage in travel activities; and

**WHEREAS**, employees who incur travel expenses in the course of regular school district business should be reimbursed; and

**WHEREAS**, regular business travel shall be defined as all official business travel, including attendance at meetings, conferences and any other gatherings which are not training functions, training seminars, conventions or conferences in which the primary purpose of employee attendance is the development of new skills and knowledge or the reinforcement of these skills and knowledge in a particular field related to school district operations; and

**WHEREAS**, the Board desires to approve an annual maximum amount per employee for regular business travel for which Board approval is not necessary prior to reimbursement; and

**WHEREAS**, the Board believes \$600 is the appropriate annual maximum amount per employee for regular business travel.

**NOW THEREFORE BE IT RESOLVED**, that, subject to the applicable restrictions and requirements set forth in the New Jersey travel payment guidelines as established by the Department of the Treasury, as well as those guidelines established by the Office of Management and Budget, except to the extent that said guidelines conflict with the provisions of Title 18A of the New Jersey Statutes, the Board hereby approves \$600 as the annual maximum amount per Child Study Team employee for regular business travel.

TTTT. Approve the following Resolution:

**WHEREAS**, the Upper Saddle River Board of Education is required pursuant to NJSA 18A:11-12 to adopt policy and approve travel expenditures by district employees and Board members using local, State or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

**WHEREAS**, the Board of Education has determined that the training and informational programs set forth below are directly related to and within the scope of Board members' duties; and

**WHEREAS**, the Board of Education has determined that the training and informational programs set forth below are directly related to and within the scope of the listed job title's current responsibilities and the Board's professional development plan; and

**WHEREAS**, the Board of Education has determined that participation in the training and informational programs set forth below requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

**WHEREAS**, the Board of Education has determined that the school district travel expenditures are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

**WHEREAS**, the Board of Education finds that a mileage reimbursement rate equal to that of the state Internal Revenue Service mileage reimbursement rate of \$0.35 per mile is reasonable; and

**WHEREAS**, the Board of Education has determined that participation in these training and informational programs are in compliance with the district policy on travel;

**THEREFORE BE IT RESOLVED**, that the Board of Education hereby approves the attendance of the School Board members and district employees at the training and instructional programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount.

UUUU. Approve the disposal of the following 3rd Grade textbooks, as they no longer apply to the units of study:

*Social Studies Alive! Regions of Our Country*

VVVV. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fees	Travel Cost
ASCA 2022 Annual Conference Austin, TX	July 9-12, 2022	Sara Senger	\$429.00	\$1,218.00
Civic Online Reasoning: Sorting Fact from Fiction on the Internet (Online)	July 12-14, 2022	Katherine Kaldawi	\$380.00	\$0.00

**PUBLIC COMMENT: None**

**ADJOURNMENT**

**Mrs. Johnston**

A motion to adjourn was made by Mrs. Gandara and seconded by Mrs. Gray at 8:59 p.m.

Sincerely,

Dana Imbasciani, Board Secretary

**2022-2023 Substitute Rates/Payroll Calculations  
Upper Saddle River Schools**

§SUBSTITUTE TEACHERS/PARAPROFESSIONALS	\$120/day
<i>(Substitutes holding a NJ State or county substitute teaching certificate)</i>	
§SUBSTITUTE PARAPROFESSIONALS	\$90/day
<i>(Substitute paraprofessionals NOT holding a NJ State or county substitute teaching certificate)</i>	
#School Nurse	\$150 /day
§HOME INSTRUCTION TEACHERS	\$40/hour
§SUBSTITUTE SEC/CLERICAL	\$14/hour
SUBSTITUTE LUNCH AIDE	\$10/hour
§SUBSTITUTE CUSTODIAN	\$14/hour

DRAFT

# Must hold a state or county school nurse teaching certificate and RN license.

≈ Must hold a state teaching certificate.

The following data is to be used to calculate payroll. Lunch is included in hours per day.

Teachers/School Nurse	186 days	7.67 hours/day	1,426 hours/year
RN	185 days	7.5 hours/day	1,387.5 hours/year
Behaviorist	186 days	7.67 hours/day	1,426 hours/year
Paraprofessionals	182 days	6.92 hours/day	1,259.44 hours/year
ABA Instructors	182 days	7.67 hours/day	1,395.94 hours/year
Campus Aides	182 days	4.5 hours/day	819 hours/year
Lunchroom Aides	180 days	2.25 hours/day	405 hours/year
Secretaries/Clerical/District Administrative Staff (12 month)	260 days	7.5 hours/day	1,950 hours/year
BOE Front Office Secretary (12 month)	260 days	8 hours/day	2,080 hours/year
Custodians/Network Techs.	260 days	8 hours/day	2,080 hours/year

§Change from 2021/2022

Approved: June 13, 2022