

**Board of Education
Upper Saddle River, New Jersey
Regular Session
Monday, December 17, 2018, 8:00 p.m.**

Minutes

This Regular Session of the Upper Saddle River Board of Education was held in the Cavallini School Media Center of the Upper Saddle River Schools beginning at 8:00 p.m. Mrs. Johnston opened the meeting and stated that the meeting was being held in compliance with PL 1975, Chapter 232 and appropriate notice had been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notification.

Members present: Mrs. Johnston, Mr. Amano, Mrs. Fusaro, Mrs. Gandara, Mrs. Pittman, Mr. Prisco, Dr. Verducci

Members absent: None

Also present: Dr. Siegel, Mrs. Imbasciani

CONFIDENTIAL SESSION

Mr. Prisco made a motion, seconded by Mrs. Gandara to convene into Executive Session at 7:00 p.m. Mrs. Johnston then read the following statement:

WHEREAS, the members of the Upper Saddle River Board of Education deem necessary to discuss personnel and legal matters, and

WHEREAS, the topics to be discussed are within the exemptions which are permitted to be discussed and acted upon in confidential session pursuant to PL 1975, Chapter 231,

NOW, THEREFORE, BE IT RESOLVED that the minutes of the meeting will be made public when the need for privacy no longer exists. Action may be taken.

Mr. Prisco made a motion, seconded by Mrs. Fusaro to adjourn Executive Session at 7:50 p.m.

Mrs. Fusaro made a motion, seconded by Mr. Prisco to convene into Regular Session at 8:00 p.m.

OPENING STATEMENT:

Mrs. Johnston

Mrs. Johnston welcomed the public to the meeting.

SUPERINTENDENT'S REPORT:

Dr. Siegel

- Dr. Siegel announced that the District is in the planning stages for an 8th Grade overnight trip to Washington, D.C. this year.
- Dr. Siegel reminded the public about the parking procedures. For the safety of our students, he urged parents to practice patience and caution, drive carefully, stay off cell phones, watch out for pedestrians, do not idle and only park in designated spaces on school property.
- Dr. Siegel recognized two departing Board Members, Marc Prisco and Karen Fusaro and thanked them for their many years of service.

BOARD SECRETARY'S REPORT:**Mrs. Imbasciani**

- Mrs. Imbasciani reported that the Reorganization Meeting will be held on Monday, January 7, 2019.

BOARD PRESIDENT'S REPORT:**Mrs. Johnston**

- Mrs. Johnston thanked Dr. Siegel and the Administrative team. She said his energy and the enthusiasm he has brought has been invigorating.
- Mrs. Johnston thanked Mrs. Fusaro and Mr. Prisco for their years of service to the district.
- Mrs. Johnston announced that Mrs. Gray and Mr. Quagliani will be formally welcomed at the next Board meeting on January 7.

COMMITTEE REPORTS:**Curriculum Committee****Mrs. Pittman**

- Mrs. Pittman stated that the Curriculum Committee met last week.

Negotiations Committee**Mr. Prisco**

- Mr. Prisco said that the Negotiations Committee met twice. The USREA has filed for impasse. Our offer was generous but we offered broad based relief and the Association wants to cap health benefits. The Board is not willing to commit to a long-term health benefits cap.

School Boards Liaison**Dr. Verducci**

- Dr. Verducci said that he attended the NJSBA assembly several weeks ago and there was nothing new to report.

PTO REPORT: None**Mrs. Apostolou/Mrs. Degenars****USREF Report:****Mrs. Wenberg**

- Mrs. Wenberg reminded everyone about the Globetrotters Fund Raiser being held on December 30 at the Prudential Center.
- Mrs. Wenberg said that the Foundation has received 10 honoree nominations for the April 6, 2019 Gala and the committee is now reviewing them.

PUBLIC COMMENT: None**PRESENTATIONS:****1. 2018/19 USREF Fall Grants****Mrs. Wenberg**

Mrs. Wenberg thanked the Board, the Grant Committee volunteers who reviewed evaluated and approved the grants, Mrs. D'Ambola for sharing her curriculum expertise and Mr. Padilla who put together the grant applications and compiled the data. Highlights of her presentation included:

- Grant Objectives:

To promote innovation, creativity and excellence in the Upper Saddle River Schools by supporting and enhancing the curriculum of Jr. K through 8th grades while benefitting the broadest number of children.

- Explanation of the Grant Calendar and Process

- Nine 2018 Fall Grants (\$22,966) were awarded:

Reynolds School:

- Art Room Centers (H. Rockwell) - \$2,040
- Heart Rate Monitors (C. Ramirez, B. Walis) - \$3,200
- Flexible Seating for Dynamic Learning (M. Schwartz, M. Lavelle, C. Mende) - \$3,516
- Flexible Classroom (M. Titunik) - \$2,400

Bogert School:

- Lego Education WeDo Sets (S. Pirsos, E. Whitman) - \$5,700
- Beekeeper Assembly (C. LaBarbera, C. Casey) - \$300
- Weather Assembly (S. Pirsos, C. Casey) - \$2,050
- Jazz Assembly – Lincoln Center Musicians (J. Weinstein) - \$1,500

Cavallini Middle School:

- Shakespeare Live (T. Goodman) - \$2,260

Twelve recurring grants were approved in Spring 2018 (\$15,538). Total 2018/19 Grants awarded in the amount of \$38,504.

DISCUSSION:

- Mrs. Johnston thanked the USREF, Mrs. Wenberg and the Grant Committee on behalf of the Board for all their efforts in enhancing the curriculum.
- Dr. Siegel thanked the USREF, Mrs. Wenberg and the Grant Committee for their commitment and generosity. He said their efforts for innovation and creativity are greatly appreciated.

2. Middle School Cycle Course Redesign

Mr. McCusker/Mrs. D'Ambola

Mrs. D'Ambola and Mr. McCusker provided an update on the review and redesign of the cycle courses at Cavallini. A committee of administrators, teachers and students used site visits and reflection sessions to guide a recommendation, which was the focus of this presentation. This new structure will increase the amount of student choice and gradually progress to a more individualized learning experience for students. Students from the committee provided the Board and their perspective on being part of this process and detailed the experiences these new courses will offer students. New courses will be offered to 6th grade students in 2019/20 and 7th and 8th grade students in 2020/21.

DISCUSSION:

- Dr. Siegel thanked the Administrative team and students for their hard work.
- Mrs. Johnston thanked the Administrative team and students and said it was nice to see more choices being built into the curriculum. She said it is better preparing students for when they get to Northern Highlands. She also thanked the students for their feedback.
- Mrs. Pittman thanked the students and said, "Your involvement will make an impact on future students. Great job!"

PUBLIC COMMENT: None

ADMINISTRATION:

Dr. Siegel

A motion was made by Mr. Prisco and seconded by Mrs. Fusaro to approve Administration Consent Agenda Items A through D and was approved by all in attendance.

A. Second reading and adoption of the following Policies:

- Policy 5330.04 Administering an Opioid Antidote (new)
- Policy 5561 Use of Physical Restraint Techniques for Students with Disabilities (new)
- Policy 9700 Special Interest Groups (revised)

B. Approve the following Resolution:

BE IT RESOLVED that the Board affirms the Superintendent's decision that investigation #***110718001 is not an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).

C. Approve the submission of the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for School Year 2018/19.

D. Approve the 2019/20 School Calendar as per attached.

PERSONNEL:

Dr. Siegel

A motion was made by Mrs. Fusaro and seconded by Mr. Prisco to approve Personnel Consent Agenda items A through G and was approved by all in attendance.

- A. Create/Abolish (not applicable)
- B. Job Descriptions (not applicable)
- C. Resignations (not applicable)
- D. Leaves
- E. Change in Assignment (not applicable)
- F. Appointments

1. Appoint Amanda Naimaister to the position of long-term per diem leave replacement Special Education Teacher and Basic Skills Instructor at Bogert, MA, Step 1, effective approximately April 12, 2019 through June 25, 2019. \$315.06 (per diem)
2. Appoint Leigh Ann Weil to the position of per diem leave replacement 4th Grade Classroom Teacher, MA, Step 1, effective approximately April 1, 2019 through June 25, 2019. \$315.06 (per diem)

3. The following staff members are recommended for the positions listed below for the 2018/19 school year:

Cavallini Head Asst. Musical Director	Megan Conners	\$1,600.00
Cavallini Asst. Musical Director	Stephanie Wassmer	\$1,450.00
Girls Basketball Coach	Anthony Tozzi	\$2,900.00
Girls Lacrosse	Pamela Wichot	\$2,900.00
Wrestling Coach	Jeff Grey	\$2,900.00

G. Substitutes/Consultants/Volunteers

1. Approve Magdalena Deniz, a Northern Highlands Regional High School student, as a student intern in the Tomorrow's Teachers Program, beginning February 25, 2019, at Reynolds School in Ms. Policastro's 1st grade classroom.
2. Approve Dr. Jane Healey as a consultant to conduct a neuropsychological evaluation for a student at a cost of \$3,500.00 per evaluation.
3. Approve the extension of Gabrielle Mendoza's student internship at Reynolds School from September 2018 through December 2018 to September 2018 through May 2019.
- * 4. Approve the extension of Marissa LoPiccolo's student internship at Bogert School from September 2018 through December 2018 to September 2018 through June 2019.
5. Approve Susan Sullivan as a substitute teacher/paraprofessional for the 2018/19 school year, NJ Substitute Teacher's Certificate.
6. Approve Jennifer Waldbaum as a substitute teacher/paraprofessional for the 2018/19 school year, New Jersey Elementary School Teacher's K-6 Certificate is pending.
7. Approve Zografia Tsoucaris as a substitute teacher/paraprofessional for the 2018/19 school year, subject to the satisfactory completion of the criminal history records required by law and receipt of NJ Substitute Teacher's Certificate.

FINANCE:

Mrs. Imbasciani

A motion was made by Mrs. Fusaro and seconded by Mr. Prisco to approve Finance Consent Agenda items A through K was approved by all in attendance.

- A. Approve the Minutes of Board Meeting:

November 19, 2018

- B. Approve the Bills List for November 2018 as follows:

10	General Current Expense	\$67,821.56
11	General Current Expense	\$2,170,071.67
20	Special Revenue Funds	\$32,398.48
50	Milk	\$207.52
60	Trust Fund	\$31,792.20
Total		\$2,302,291.43

*Related to Staff Member

- C. Approve the Transfers for November 2018.
- D. Approve the Board Secretary and Treasurer's Reports dated November 2018 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligation for the remainder of the year.
- E. Approve the donation of four (4) grants for Reynolds School from the Upper Saddle River Educational Foundation (USREF) in the amount of \$11,156.00.
- F. Approve the donation of four (4) grants for Bogert School from the Upper Saddle River Educational Foundation (USREF) in the amount of \$9,550.00.
- G. Approve the donation of one (1) grant for Cavallini Middle School from the Upper Saddle River Educational Foundation (USREF) in the amount of \$2,260.00
- H. Approve the following Resolution:

BE IT RESOLVED by the Upper Saddle River Board of Education (hereinafter referred to as the "Board"), that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent's Office, which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

- I. Approve the disposal of Netgear Switches that are no longer being used as follows:

Bar Code	Bar Code	Bar Code	Bar Code	Bar Code	Bar Code	Bar Code
5161	5152	5200	5238	5151	5217	5230
5227	5259	5256	5215	5150	5439	5220
5153	5226	5201	5228	5140	5224	5154
5144	5817	5141	5639	5167	5631	5440
5160	5212	5635	5148	5205	5204	5223
5203	5229	5142	5820	5810	5636	5641
5274	5280	6280	5252	5435	5222	5276
5267						

Serial Number	Serial Number	Serial Number	Serial Number
2162953N00767	*DR1913R0403D*	2162953100342	2162953N01585

- J. Approve the disposal of HP Print Servers that are no longer being used as follows:

Bar Code	Bar Code	Bar Code	Bar Code	Bar Code	Bar Code	Bar Code
4263	4227	4237	4229	4228	4660	4565
4421	2182	6279	7093	6229	5806	4231
5674	5634	6124	6277	4703	4309	2181
5664	4634	2184	2179	2833	2183	4532
2180	6282	4174	4236	4230	4262	4226
4225	4308	4505	4420	4406	4232	4238
4306	4303	6534	4305	4301	4304	5076
4234	4436	4235	4307	4296	4461	4538
4561	4463	4440	5638	4310	4731	5218

4312	4468	4299	4300	4465	4311	4294
4442	4293	2185	4298	4295	6129	4653
6059	4297	4429	4302			

K. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fee	Travel Cost
Executive Functioning: Helping Students With Executive Functioning Deficits and Maximizing Learning (Online)	TBD	Catherine Mende	\$59.95	\$0.00
NJECC Conference Montclair, NJ	January 8, 2019	Bruce Reicher	\$110.00	\$0.00
NJAPSA New Director Cohort Monroe Township, NJ	January 11, 2019 February 8, 2019	Gianna Apicella	\$0.00 \$0.00	\$80.60
Sound Mind and Body: A District's Obligation to Address Anxiety, School Phobia and Mental Health Issues New Providence, NJ	January 16, 2019	Sara Senger	\$185.00	26.41
Techspo 2019 Atlantic City, NJ	January 31-February 1, 2019	Daniel Cazes Amy D'Ambola Michael Padilla	\$425.00 \$450.00 \$425.00	\$328.24 \$283.36 \$327.00
2019 NJMEA State Conference East Brunswick, NJ	February 21-23, 2019	Susan Jarvis	\$350.00	\$30.00
2019 NJSBGA Expo Atlantic City, NJ	March 10-13, 2019	Nijazi Leka	\$0.00	\$529.65
NJ Association for Gifted Children Conference West Windsor, NJ	March 22, 2019	Amy Caravela	\$219.00	\$35.96

DISCUSSION:

- Dr. Verducci said that although he is a member of the USREF Executive Board, he does not cast a vote on the Grants Committee in order to avoid any conflict of interest when voting as a Board of Education member.

PUBLIC COMMENT:

- Dr. Verducci said that he visited the Upper Saddle River Library to see the Girl Scout Silver and Gold Awards and was extremely impressed.

ADJOURNMENT

A motion to adjourn was made by Mr. Prisco and seconded by Mrs. Fusaro at 8:49 p.m.

Sincerely,

Dana Imbasciani, Board Secretary

DRAFT

2019-2020 Upper Saddle River Schools

July						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

July

4 Independence Day Observed

August						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August

September						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

September (17) (19)

2 Labor Day
3-4 Teachers' Staff Meetings
5 First Day of Classes for Students
-Student Early Dismissal
30 Rosh Hashanah
12 Cavallini Curriculum Night
19 Reynolds Curriculum Night
26 Bogert Curriculum Night

October						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

October (20) (22)

9 Yom Kippur
14 Columbus Day/PD Day
-No School for all Students
-Full day for staff only
23 Fall Parent Conference Day
Rey/Bog Conferences
-No school for all Students
-Full day for staff only

November						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

November (17) (17)

7-8 NJEA Conference
27 Thanksgiving Recess Begins
-Staff & Student Early Dismissal

December						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

December (15) (15)

20 Winter Recess Begins
-Staff & Student Early Dismissal

- No School
- △ Minimum Day
- Teachers in Only

January (21) (22)

1 New Year's Day
2 Schools Reopen
20 Martin Luther King Day
Staff PD Day
-No school for Students
-Full Day for Staff Only

January						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February (17) (17)

17 Winter Recess Begins
20 Schools Reopen

February						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March (22) (22)

March						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April (17) (17)

6 Spring Recess Begins
10 Good Friday
13 Schools Reopen
Spring recess will be shortened to make up snow days, if necessary, starting with April 6.

April						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May (20) (20)

25 Memorial Day

May						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June (18) (19)

24 Last Day for Students
-Student Early Dismissal
25 Last Day for Teachers
-Full day for Staff

June						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

The ending date of this school year for students and teachers will depend on the number of snow days used, varying from 0 - 4. See the possibilities below. **If more than 4 snow days are used spring recess will be shortened to make up snow days starting with April 6.**

No Snow Days Used

Result:

June: 14 student days & 15 teacher days
Last day for students 6/18/2020
Last day for teachers 6/19/2020

June						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

One Snow Day Used

Result:

June: 15 student days & 16 teacher days
Last day for students 6/19/2020
Last day for teachers 6/22/2020

June						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Two Snow Days Used

Result:

June: 16 student days & 17 teacher days
Last day for students 6/22/2020
Last day for teachers 6/23/2020

June						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Three Snow Days Used

Original calendar.

Result:

June: 17 student days & 18 teacher days
Last day for students 6/23/2020
Last day for teachers 6/24/2020

June						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Four Snow Days Used

Original calendar.

Result:

June: 18 student days & 19 teacher days
Last day for students 6/24/2020
Last day for teachers 6/25/2020

June						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				